



CITY OF
SAN LUIS
A R I Z O N A
WWW.SANLUISAZ.GOV

P.O. Box 1170 | 1090 E. Union Street San Luis, AZ 85349 | P: (928) 341-8520 F: (928) 341-8539

MEMORANDUM

TO: Honorable Mayor Nieves Riedel, Members of the San Luis City Council, Jenny Torres, Acting City Manager; Sonia Cornelio, City Clerk; and Olivia Jenkins, Administrative Services Manager

FROM: Melissa Lopez, Deputy City Clerk

DATE: November 20, 2024 *umthepz*

SUBJECT: Monthly Reports for October 2024

The monthly reports submitted for October 2024 are attached. If you have any questions, please feel free to contact the pertinent department.

Thank you.

**MONTHLY REPORTS
DEPARTMENT ROSTER**

MONTH OF: October 2024

DEPARTMENT	TURNUED IN		MISSING
Administration-Communications Division	X		
Billing & Collections	X		
Development Services	X		
Economic Development	X		
Fire Department	X		
Human Resources Department	X		
Information Technology Department	X		
Parks and Recreation Department	X		
Police Department	X		
Public Works Department	X		
Risk Management	X		
San Luis Municipal Court	X		

TOTAL DEPARTMENTS : 12

TURNUED IN: 12

MISSING: 0

SOCIAL MEDIA METRICS



@SANLUISAZGOV
OCTOBER 2024

facebook

Audience - total followers 19,517

29.5% of views are coming from San Luis, AZ residents



Top Content Formats (measured by reach)

- Photos 49,152
- Videos 12,136
- Multi Photo 51,081
- Text 12,869
- Links 6,598
- Others 7,603
- Stories 8,405
- Reels 1,756
- Multi Media 1

Total Published Content Breakdown

38 Photos - 10 Videos - 20 Stories - 5 Text - 2 Reel - 1 Link

Instagram

Audience - total followers 3,813

38.3% of views are coming from San Luis, AZ residents



Dare to enter a world where frights and...
Tue Oct 1, 6:12pm

5.4K 140
0 268

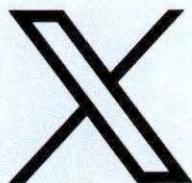
Thank you to everyone who joined Miss San...
Fri Oct 11, 10:33am

4.6K 111
0 25

Top Posts by Interactions

Total Published Content Breakdown

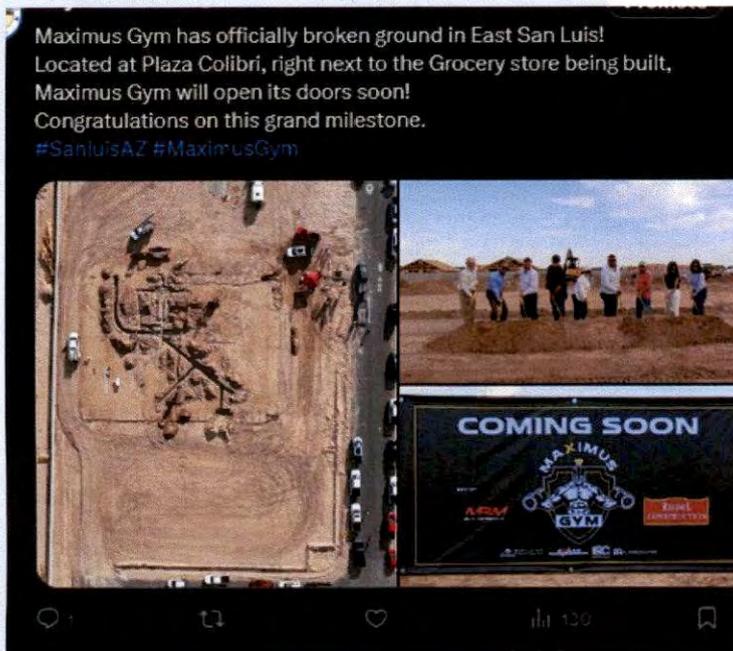
48 Feed Post - 52 Stories



Total Reach 675
Total New Post 8
Total Followers 1,046

LinkedIn

Impressions 6,022
New Followers 16
Total Followers 702
Page visits 121



Most reached



City of San Luis
702 followers
Time · 🌐

Have you heard about what's coming to East San Luis? Eddie's Food and Drink is introducing San Luis's newest open-air family entertainment destination. It will offer up to seven different restaurants to choose from, serving everything from early morning coffee and breakfast to seafood, tacos, burgers, sushi, and alcoholic beverages for those of legal age. Eddie's Food and Drink is set to open in November of 2024. We look forward to celebrating the official opening with you!



Highest Impressions - 1,613

@SANLUISAZPARKS

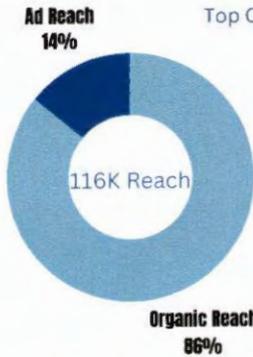
OCTOBER 2024



facebook

Audience - total followers 13,700

35.9% of views are coming from San Luis, AZ residents



Top Content Formats (measured by reach)

Photos	22,238
Videos	3,216
Multi photo	8,926
Text	1,073
Links	7,102
Others	5,879
Stories	7,522
Reels	93,184
MultiMedia	6

Total Published Content Breakdown

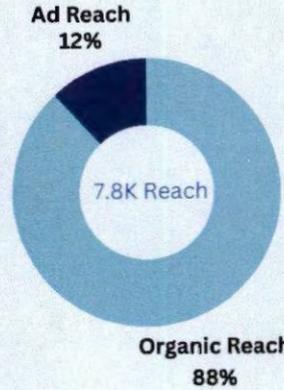
58 Stories - 6 Reels - 14 Photos - 1 Text - 2 Video



Audience - total followers 1,026

52.2% of views are coming from San Luis, AZ residents

17 Feed Post - 80 Stories



Top Posts by Interactions

@SLPDAZ

OCTOBER 2024

Audience - total followers 26,993

25.5% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)

Photos	118,319
Videos	1,390
Multi photo	61,331
Text	11,741
Links	10,368
Others	7,342
Reels	95
MultiMedia	5
Stories	3,840



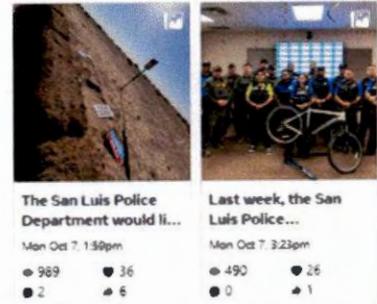
Total Published Content Breakdown

12 Photos - 3 Text - 0 Stories - 3 Videos

Audience - total followers 1,618

19.8% of views are coming from San Luis, AZ residents

3 Feed Post - 3 Stories



@SLFDAZ

OCTOBER 2024

Audience - total followers 3,038

38.3% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)

Photos	1,552
Videos	62
Multi photo	5,619
Links	246
Others	11,088



Total Published Content Breakdown

12 Photos - 1 Stories

Audience - total followers 849

32.7% of views are coming from San Luis, AZ residents

6 Feed Post - 0 Stories



Top Post by Reach

City of San Luis

Finance Department

Billing & Collections Division

Water - Wastewater - Solid Waste - Business License



Operations Monthly Report

October 2024

Billing and Collections Monthly Report

Bills

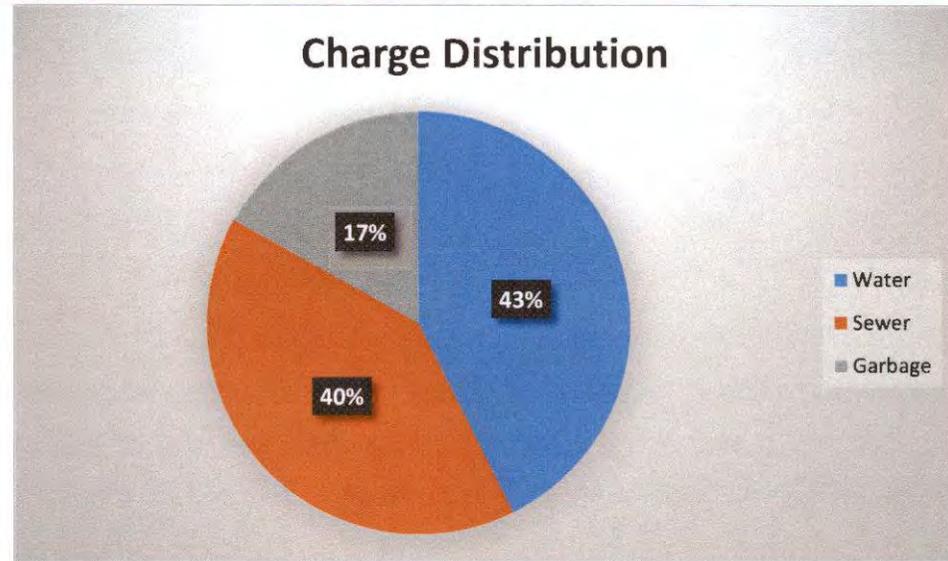
Date Bills Mailed 11/1/2024
 Number of Accounts Billed 9,209
 Current Charges \$ 1,181,161.52

Charge Distribution

Water \$ 503,514.49
 Sewer \$ 478,552.75
 Garbage \$ 199,094.28

Account Distribution

Residential 8718
 Commercial 295
 City 146
 School 30
 Government 20



Revenue Collected

Utilities \$1,245,488.24
 Development Services \$398,938.50
 City Utility Accts. \$119,859.58
 Fire Department \$90,250.59
 Public Works \$89,716.17
 Miscellaneous Revenues \$26,651.76
 Parks & Recreation \$6,860.00
 Police Department \$6,742.50
 Senior Center Meals - WACOG \$1,621.00
 Parking Meters \$1,400.45
Total \$1,987,528.79



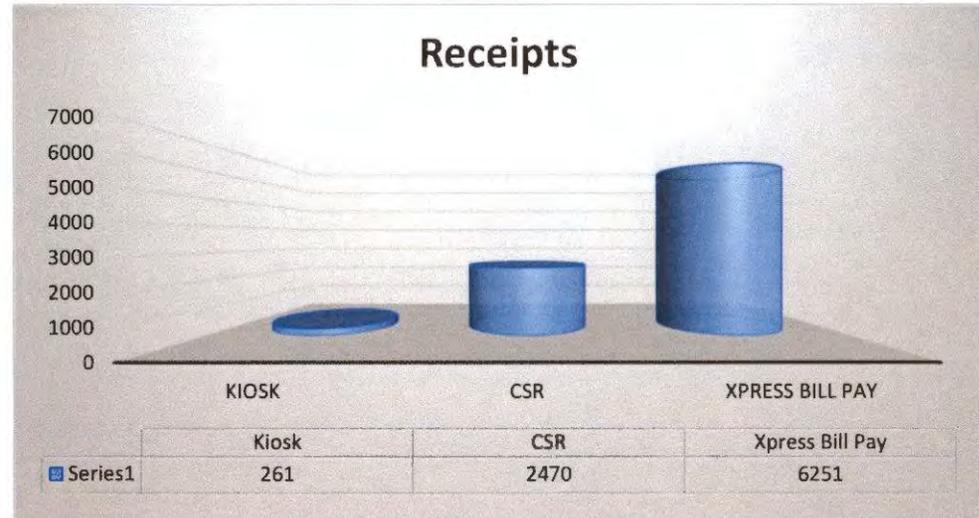
Billing and Collections Monthly Report

Total Receipts

Customer Service Reps	
Cash	1174
Checks	301
Debit/Credit	995
Total	2470

XpressBillPay	
E-Check	2497
Credit/Debit	3754
Total	6251

Kiosk	
Cash	91
Credit/Debit	170
Total	261



Meter Reader Technicians

Move-In Accounts	83
Garbage Related	154
Move-Out Accounts	21
Water Related	1674

Delinquent Notices	973
Past Due Balance Reminders	226
Payment Arrangements	89
Disconnections	69

Utility Assistance Program

Our funds for the utility assistance program has depleted its budget.

Water Conversion

Accounts Converted	687
Non-converted Accounts	173

Collections

Accounts sent to collections	1
Balance transferred to VCS	\$ 284.21
Total Accounts on Collections	272
Total Amount	\$ 32,535.71

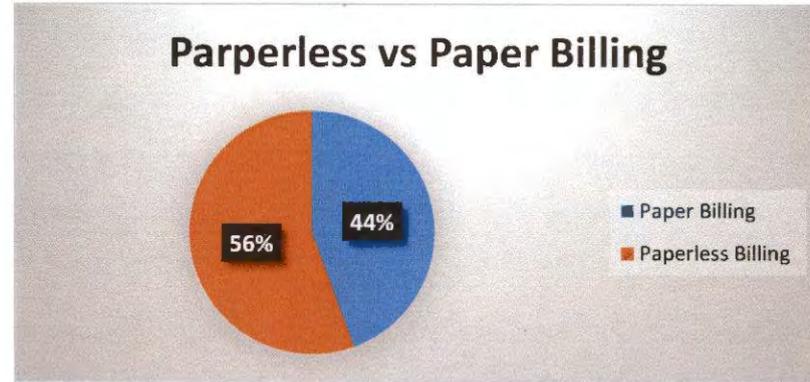
Accounts paid	0
Amount paid	\$ -
Total Accounts paid	65
Amount Collected	\$ 6,766.01

Billing and Collections Monthly Report

Paperless Billing

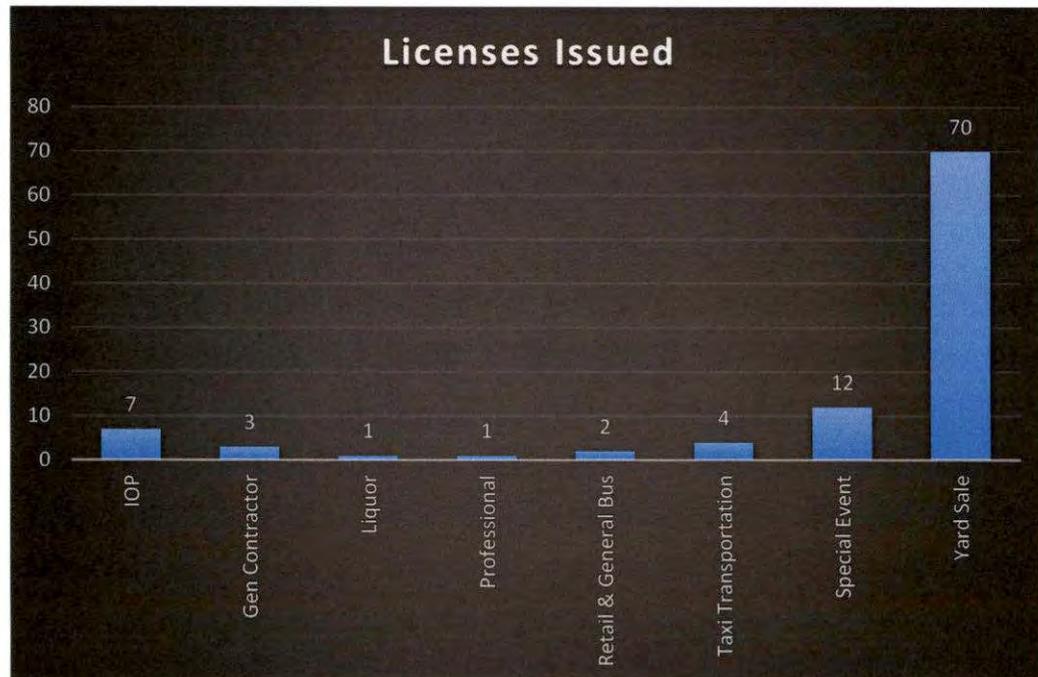
Paper Billing 4091
 Paperless Billing 5118

Accounts on Autopay 2000



BUSINESS LICENSE

Licenses Issued/Renewed	
IOP	7
Gen Contractor	3
Liquor	1
Professional	1
Retail & General Bus	2
Taxi Transportation	4
Special Event	12
Yard Sale	70
Total	100



CITY OF SAN LUIS



DEVELOPMENT SERVICES DEPARTMENT

.P&Z . BUILDING SAFETY . CODE ENFORCEMENT . GIS .

OPERATIONS MONTHLY REPORT

OCTOBER 2024

Planning and Zoning Activity

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
P & Z Activities													
Zoning Applications - Residential			1										1
-Commercial/Industrial													0
CUP Applications -Residential													0
-Commercial/Industrial													0
Variance Applications -Residential													0
-Commercial/Industrial				1									1
Minor Variance Application -Residential													0
-Commercial/Industrial													0
General Plan -Minor Amendment													0
-Major Amendment													0
Subdivision Application -Preliminary Plat	1												1
-Final Plat Application	1												1
Lot Split / Lot Tie	1			1									2
Text Amendments													0
Continuation of Public Hearings													0
Total	3	0	1	2	0	6							
P&Z Fees													
Zoning Applications - Residential			\$ 1,140.00										\$ 1,140.00
-Commercial/Industrial													\$ -
CUP Applications -Residential													\$ -
-Commercial/Industrial													\$ -
Variance Applications -Residential													\$ -
-Commercial/Industrial				\$ 800.00									\$ 800.00
Minor Variance Application -Residential													\$ -
-Commercial/Industrial													\$ -
General Plan -Minor Amendment													\$ -
-Major Amendment													\$ -
Subdivision Application -Preliminary Plat	\$ 3,128.00												\$ 3,128.00
-Final Plat Application	\$ 2,428.00												\$ 2,428.00
Lot Split / Lot Tie	\$ 400.00			\$ 400.00									\$ 800.00
Text Amendments													\$ -
Continuation of Public Hearings													\$ -
Total Fees Paid (130-48000)	\$ 5,956.00	\$ -	\$ 1,140.00	\$ 1,200.00	\$ -	\$ 8,296.00							

Building Safety Activity

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Permits Issued													
Residential - new	49	39	33	55	0	0	0	0	0	0	0	0	176
Multi-Family New	0	0	0	0	0	0	0	0	0	0	0	0	0
Residential - remodel	11	10	4	5	0	0	0	0	0	0	0	0	30
Residential - renovation	0	0	0	0	0	0	0	0	0	0	0	0	0
Residential - demolition	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set (includes installation fee)	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal - Residential	60	49	37	60	0	206							
Estimated Value of Permits	\$ 7,234,591.00	\$ 5,855,276.89	\$ 5,948,355.00	\$ 13,128,332.00	\$ -	\$ 32,166,554.89							
Commercial - new	0	3	0	0	0	0	0	0	0	0	0	0	3
Commercial - remodel	1	1	1	0	0	0	0	0	0	0	0	0	3
Commercial - demolition	0	1	2	0	0	0	0	0	0	0	0	0	3
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set (includes installation fee)	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal - Commercial	1	5	3	0	0	0	0	0	0	0	0	0	9
Estimated Value of Permits	\$ 180,000.00	\$ 3,767,749.00	\$ 110,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,057,749.00
City Exempt	0	0	0	1	0	0	0	0	0	0	0	0	1
Electrical Permit	1	4	2	2	0	0	0	0	0	0	0	0	9
Fence	0	0	0	0	0	0	0	0	0	0	0	0	0
Fire Sprinkler System	0	0	0	0	0	0	0	0	0	0	0	0	0
Grading	0	0	1	0	0	0	0	0	0	0	0	0	1
HVAC Permit	1	0	2	0	0	0	0	0	0	0	0	0	3
Permits Renewed/Change Sub-contractor	0	0	0	0	0	0	0	0	0	0	0	0	0
Permits Voided	0	0	0	0	0	0	0	0	0	0	0	0	0
Plumbing Permit	0	0	0	0	0	0	0	0	0	0	0	0	0
Re-issue Cert. of Occupancy	0	0	0	0	0	0	0	0	0	0	0	0	0
Signs	6	0	0	0	0	0	0	0	0	0	0	0	6
Solar Permit	8	12	15	11	0	0	0	0	0	0	0	0	46
Swimming Pools	0	1	1	1	0	0	0	0	0	0	0	0	3
Tower Antenna Inst.	1	0	0	0	0	0	0	0	0	0	0	0	1
Subtotal - Other	17	17	21	15	0	70							
Estimated Value of Permits	\$ 467,953.76	\$ 319,628.24	\$ 506,371.18	\$ 513,892.18	\$ -	\$ 1,807,845.36							
Total Permits Issued	78	71	61	75	0	285							
Total Estimated Value of Permits	\$ 7,882,544.76	\$ 9,942,654.13	\$ 6,564,726.18	\$ 13,677,224.18	\$ -	\$38,067,149.25							

Certificates of Occupancy

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Certificates of Occupancy													
Residential - new	27	31	30	52									
Multi-Family - new	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial- Change of Occ.	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial-New & Remodel	0	0	0	0	0	0	0	0	0	0	0	0	0
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Certificates of Occupancy	27	31	30	52	0	140							
Certificates of Completion													
Residential	2	4	7	7	0	0	0	0	0	0	0	0	20
Multi-Family	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	1	0	0	0	0	0	0	0	0	0	0	0	1
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Certificates of Completion	3	4	7	7	0	21							
<p><i>All new construction (residential/commercial/industrial) receives a Certificate of Occupancy when the building has cleared all inspections and is ready to be occupied.</i></p> <p><i>Any remodels, renovations, additions, or other construction (residential/commercial/industrial) receives a Certificate of Completion when the building has cleared all inspections. and is ready to be occupied. This may also be referred to as a Certificate of Zoning Compliance.</i></p>													

Bldg Safety Fees

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Permit Fees													
Building Permit Fee	\$ 69,462.00	\$ 83,674.00	\$ 56,108.00	\$ 107,674.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 316,918.00
Plan Check Fee	\$ 6,108.30	\$ 15,040.27	\$ 9,036.20	\$ 6,147.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Deposit for Residential Plan Checks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MH Permit Fee - Pit Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MH Permit Fee - Ground Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Electrical Permits	\$ 108.00	\$ 471.00	\$ 216.00	\$ 216.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Plumbing Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HVAC Permits	\$ 260.00	\$ -	\$ 520.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Sprinkler Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Solar Permits	\$ 820.00	\$ 2,830.00	\$ 2,700.00	\$ 2,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Dept. Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Demolition Permits	\$ -	\$ 50.00	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Permit Fees(131-40135)	\$ 76,758.30	\$ 102,065.27	\$ 68,680.20	\$ 116,837.50	\$ -	\$ 364,341.27							
Utility Fees													
Water Connection Fee(100-43010)	\$ 22,050.00	\$ 29,329.39	\$ 14,400.00	\$ 23,850.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WW Connection Fee(100-43115)	\$ 22,050.00	\$ 19,800.00	\$ 14,400.00	\$ 23,850.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Utility Fees	\$ 44,100.00	\$ 49,129.39	\$ 28,800.00	\$ 47,700.00	\$ -	\$ 169,729.39							
Impact Fees													
Water Impact Fee (100-45025)	\$ 26,558.00	\$ 27,277.00	\$ 17,886.00	\$ 28,726.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WW Impact Fee(100-45025)	\$ 44,688.00	\$ 43,775.00	\$ 29,184.00	\$ 48,336.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Safety Impact Fee(100-45030)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks Impact Fee(100-45005)	\$ 36,897.00	\$ 35,203.12	\$ 24,096.00	\$ 39,909.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Streets Impact Fee(100-45035)	\$ 83,741.00	\$ 91,912.12	\$ 56,138.00	\$ 90,577.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Impact Fee (860-45015.019)	\$ 27,538.00	\$ 37,203.13	\$ 18,546.00	\$ 29,964.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Police Impact Fee (860-45010.019)	\$ 21,486.00	\$ 26,691.15	\$ 14,718.00	\$ 24,084.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Administration Imp. Fee(100-45000)	\$ 15,092.00	\$ 20,705.08	\$ 9,856.00	\$ 16,324.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Impact Fees	\$ 256,000.00	\$ 282,766.60	\$ 170,424.00	\$ 277,920.00	\$ -	\$ 987,110.60							
Miscellaneous Fees													
Replace Building Card	\$ 50.00	\$ 50.00	\$ 320.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 420.00
Change subcontractor	\$ -	\$ -	\$ 75.00	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125.00
Re-Inspections	\$ 650.00	\$ 275.00	\$ 150.00	\$ 446.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,521.00
Special Inspections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Investigation Fee (Stop Work Order)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Plan Certification	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fee for use of outside consultants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Misc. Fees (131-48000)	\$ 700.00	\$ 325.00	\$ 545.00	\$ 496.00	\$ -	\$ 2,066.00							
TOTAL	\$ 377,558.30	\$ 434,286.26	\$ 268,449.20	\$ 442,953.50	\$ -	\$ 1,523,247.26							

**Deposits for Res Plan Checks are included in the Plan Check Fee

Code Enforcement

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Cases Opened	24	19	16	14									73
Investigations	5	3	4	2									14
First Notice	15	12	11	8									46
Second/Final notices	7	6	6	4									23
Cases Closed due to compliance	15	21	20	13									69
Citations Given	3	2	2	0									7
Court Appearances	0	3	1	2									6
Red Tags	4	0	1	0									5
Abatement Notice	0	0	1	0									1

GIS

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
FORMAL GIS REQUESTS	31	29	33	26								0
ADDRESS VERIFICATION LETTERS	1	0	2	2								0
GIS PROJECTS:	Cl ean up Campaign Map and Interactive map have been completed.											



ECONOMIC DEVELOPMENT

CITY OF SAN LUIS, ARIZONA

OCTOBER 2024 REPORT

1. COMMERCIAL DEVELOPMENT



- ED Department hosted a **Groundbreaking Ceremony for Wendy's**. Construction for the new location has begun and is expected to be completed by spring 2025.
- ED Department participated in groundbreaking for **Maximus Gym**.



- Director met with **De Rito Partners Development Inc** to discuss commercial development opportunities on Cesar Chavez Blvd State Land.
- Department continued to follow up on ICSC leads for retail prospects.

2. SMALL BUSINESS DEVELOPMENT



- Staff, in partnership with **Local First Arizona**, promoted **Fuerza Local** Business Accelerator Program to small business community. Department has received eight (8) applications.
- Staff toured the new **Eddie's Food and Drink food court**; a new open-air family entertainment destination. Eddie's Food and Drink is set to open in November 2024.



3. COMMUNITY ENGAGEMENT

- The San Luis Economic Development commission hosted first meeting on October 16th.



- ED team participated in the first Career and Technical Education Showcase organized by the City of San Luis where around **500 San Luis High School students** attended.



4. GRANTS

- ED Director and Campesinos sin Fronteras received debrief from EPA to resubmit **Community Change Grant** application.
- Submitted the City of San Luis' Energy Efficiency and Conservation Block Grant Program application for **LED light replacement at Joe Orduno Park.**

5. WORKFORCE DEVELOPMENT

- Director met with AWC's new **Industrial Assessment Center** to discuss workforce development needs of local manufacturers.
- Director met with **AWC and ATS** to discuss development of **truck driving and logistics certification** programs.

6. OTHER ACTIVITIES



- Department staff attended **AAED Economic Development Live! Fall Forum** in Prescott.



- Director met with **New SLRC Economic Development Director** with 4FrontED.
- ED team was introduced to the new municipal administration of the **Sister City of Magdalena de Kino**. Staff met **Fernanda Bustamante**, the new Director of Tourism

¿Necesita ayuda con su Negocio o quiere *Emprender?*

LOCAL FIRST ARIZONA
FUERZA LOCAL

- Clases empiezan en febrero de 2025.
- Se unirá a nuestra comunidad de Fuerza Local.
- 17 Clases impartidas por expertos locales.
- Obtendrá una beca de \$1000 al completar el programa.

FUERZA LOCAL ARIZONA
ACELERADOR DE NEGOCIOS

¡APLICA HOY!

1 GENERACIÓN

APLICACIONES ABIERTAS PARA LA CIUDAD DE SAN LUIS, ARIZONA.

FECHA LIMITE:
30 NOVIEMBRE DE 2024

REGÍSTRESE EN:
WWW.FUERZALOCAL.ORG

O COMUNIQUESE CON
ELAMAN RODRIGUEZ (602) 430-0860
elaman@localfirstaz.com

¡Programa sin costo y en español!

@FUERZALOCALAZ

CITY OF SAN LUIS FIRE DEPARTMENT

MONTHLY REPORT



OCTOBER 2024



EMERGENCY RESPONSES 911

SLFD contributes to the mission of protecting our citizens by responding to calls for service within the City of San Luis. Most calls for service are for emergencies such as structure fires, medical emergencies, vehicle accidents, hazardous material incidents, and other life-threatening situations. We also respond to a variety of non-emergency situations that involve assisting our community during their time of need.

OCTOBER 2024

TOTAL FIRE INCIDENTS	10/2023	10/2024
Commercial Fires	0	0
Residential Fires	0	0
Vehicle Fires	0	0
False Alarm	6	7
Other Fires	5	10
Total Fire Incidents	13	17

False Alarms	6	7
Fire Drills	0	0
Hazmat Incidents	1	2

EMS ENCOUNTERS	10/2023	10/2024
Refusals	21	28
Transport by SLFD	315	335
Transport by other	7	10
No patient contact	14	1
Total Transports	322	345
Total EMS Encounters	343	373

Public Assistance	0	34
Community Paramedicine	0	13



MUTUAL AID EMS TRANSPORTS

This service plays a vital role in providing proficient public safety for the community. Through agreements with other fire agencies in Yuma County, fire departments can aid each other during emergencies that surpass local resources, such as mass casualty events or structure fires. SLFD often provides and receives mutual aid from the neighboring Somerton Cocopah Fire Department and Rural Metro Fire Department

Mutual Aid Provided:	10/2023	10/2024
County	0	0
Somerton	2	9
Mexico	2	0
Received:		
SLM1	83	3
SLM2	10	4
SLM3	16	38
SLM4	0	80
SLM5	105	81
SLM6	101	12
SLM7		117
Somerton	6	9
HELO	1	0
Rural Metro	0	1

Yuma	0	0
TOTAL	332	345



CREWS

- Residential Inspections: **61**
 A1: 11 A2: 3
 B1: 14 B2: 9
 C1: 18 C2: 6
- Community Paramedicine: **13**
- Ride-Along Program (Arizona Western College Students): 0
- Senior Center Blood Pressure Checks: 0
- Fire Drill: 0
- Vaccine Clinic:

FIRE INSPECTOR

- Commercial Inspections: **12**

- Suppression System Test: 11
- Meetings: 8



*Paramedic Graduation

A crew

October 17-19, 2024

- Travel: Auto Extrication Class- Stanford, AZ (Captain Javier Gonzalez)

October 21, 2024

- Health Fair and Committee de Bien Estar Vaccination Clinic.

Travel

October 23, 2024

- Health Fair and Committee de Bien Estar Vaccination Clinic.
- Travel- 2024 AZ Fire Chiefs Association, Avondale, AZ (Captain Javier Gonzalez)

October 25, 2024

- Fire personnel and apparatus to meet at City Hall by the flagpole.

October 27, 2024

- Travel- Phoenix Children's EMS & Prehospital care Conference 2024- Glendale, AZ (Cristian Ofalla and Anthony Burruel)

B crew

October 17-19, 2024

- Travel: Auto Extrication Class- Stanford, AZ (Firefighter Emmanuel Flores)

October 10, 2024

- Health Fair and Committee de Bien Estar: Vaccination Clinic.

C Crew

October 17-19, 2024

- Travel: Auto Extrication Class- Stanford, AZ (Captain Cesar Mora and Julian Osuna)



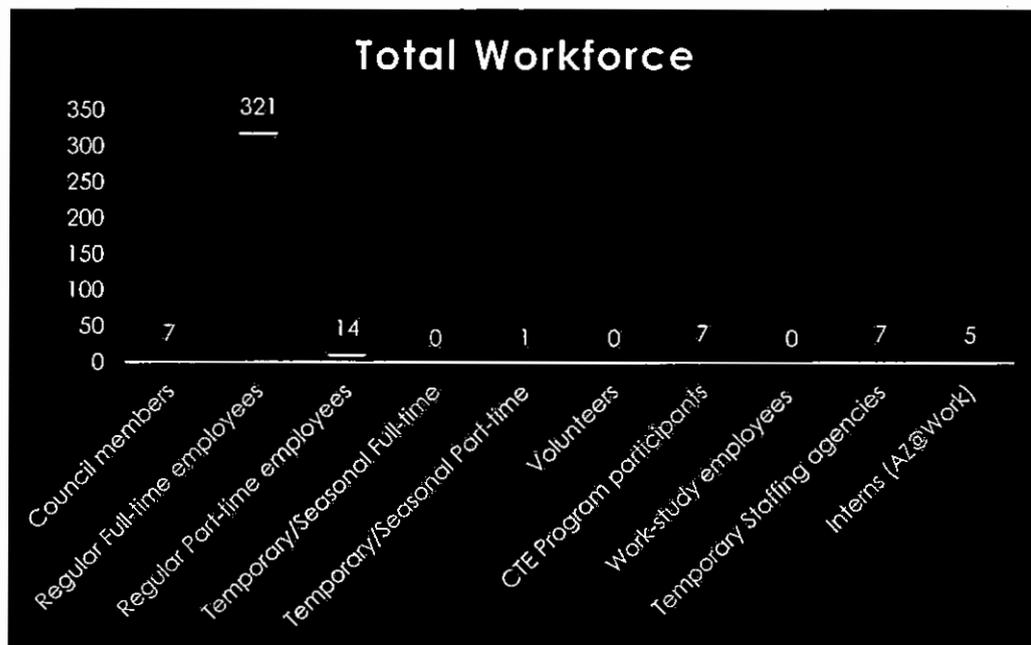
CITY OF SAN LUIS, AZ
**HUMAN RESOURCES
DEPARTMENT**
YOUR FUTURE BEGINS HERE.

MONTHLY OPERATIONS REPORT

October 2024

CITY OF SAN LUIS | 800 E Cesar Chavez Blvd. San Luis, AZ 85349 | www.sanluisaz.gov

TOTAL WORKFORCE	
Council members	7
Regular Full-time employees	321
Regular Part-time employees	14
Temporary/Seasonal Full-time	0
Temporary/Seasonal Part-time	1
Volunteers	0
CTE Program participants	7
Work-study employees	0
Temporary Staffing agencies	7
Interns (AZ@Work)	5
TOTAL	362



WORKFORCE TURNOVER

New Hires (October)		Terminations (October)	
Employment Type	Quantity	Employment Type	Quantity
Regular (FT)	4	Resignations (FT- Regular)	6
Regular (PT)	0	Resignations (PT- Regular)	0
Seasonal (PT)	0	Dismissals (FT- Regular)	1
Temporary (PT)	0	End of Appt. (PT-Temp.)	0
AZ@Work Interns	0	End of season (PT)	0
Temp. staffing agency	0	Temp. staffing agency	1
Turnover Rate for October 2024: 2.09%			
Turnover Rate for October 2023: 1.32%			
Total Turnover Difference: +0.77%			

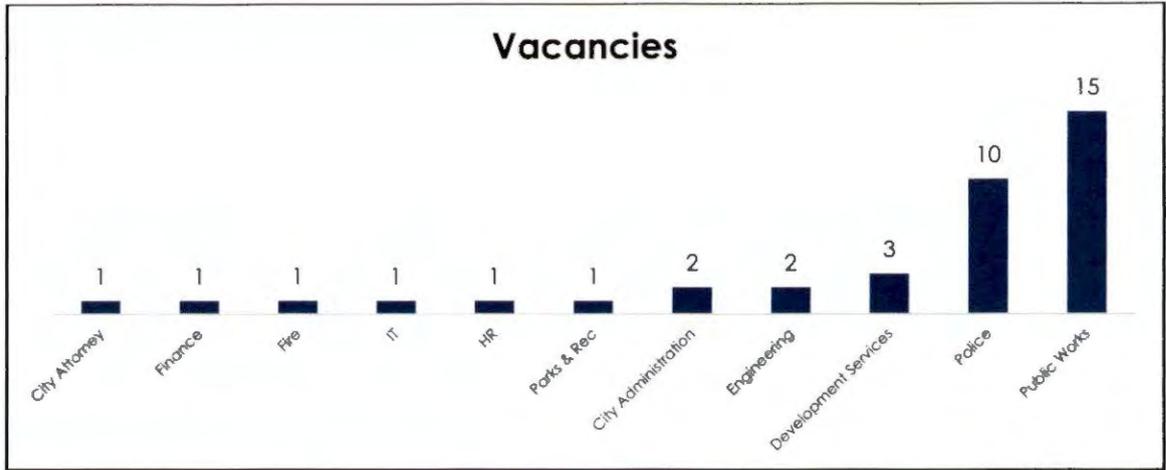
TALENT ACQUISITION

RECRUITMENT ACTIVITY MONTH OF OCTOBER

Previous Job Postings	New Job Postings	Applicants	Interview Sets	Total # of Interviewees	Total New Hires	Promotions	Requisitions Filled
17	7	275	9	18	4	2	0

Physical Agility Test Police	Written Exam Police	Physical Agility Test Fire	Written Exam Fire	Dispatch Typing test
Passed - 5	Passed - 2	Passed - N/A	Passed - N/A	Passed - 3
Fail - 1	Fail - 3	Fail - N/A	Fail - N/A	Failed - 4

Department	Job Title	# of Vacancies
City Attorney	Paralegal	1
City Administration	Graphics and Media Specialist	1
	Office Assistant	1
Development Services	Assistant Director of Development Services	1
	Office Assistant	1
	Code Enforcement Officer	1
Engineering	City Engineer	1
	Project Coordinator	1
Finance	Finance Operations Manager	1
Fire	Firefighter PT	1
Human Resources	HR Coordinator (Training & Dev.)	1
IT	IT Technician	1
Police	Transit Enforcement Officer	3
	Police Communications Officer	3
	Police Recruit	1
	Police Officer	3
Public Works	Code-Compliance Specialist	1
	Wastewater Supervisor	1
	Building Maintenance	1
	Heavy Equipment Operator (Solid Waste)	1
	Heavy Equipment Operator (Water/Wastewater)	1
	Maintenance Specialist Highway Users	4
	Maintenance Technician Highway Users	1
	Water Systems Operator (level I to III)	2
	Wastewater Plant Operator (level I to III)	2
	Wastewater Plant Operator Apprentice	1
Parks & Rec	Senior Service Manager	1
Total		38



Arizona@Work Internships		
Department	Interviews	Placements
N.A.	0	0

City Programs			
Program	Applicants in the month	Interviews	Placements
Police Explorer	1	0	0
CTE	0	0	7

Volunteer Program		
Program	Applicants in the month	Interviews
Volunteers	0	0
Police Chaplain	0	1

- **Job and Educational Fairs**

- Oct. 2, Arizona@ Work Job Fair, Yuma AZ
- Oct. 10, South County Services Fair, Somerton AZ
- Oct. 21, 2024 – Transfer and Career Expo AWC, Yuma AZ



BENEFITS ADMINISTRATION

INSURANCE	ADDITIONS Enrollments from October -2024	TERMINATIONS Effective October -2024	TOTAL ACTIVE EEs
Health Insurance	3	7	318
VSP – Vision	3	7	313
Dental	3	7	320
FMLA Leave			9
Short-term Disability claims			2

- **Benefit Orientation** – Three (3) conducted
- **Benefits Broker Meetings** – Two (2) conducted
- **Claims Advocacy:** Nine (9) claims were researched and sent to the Third-Party Claims Administrator for correct submission
- **Trust Meetings** – One (1) conducted
 - October 16, 2024
- **ASRS Seminar - One (1) conducted**
 - October 16, 2024 – Sixty-six (66) participants

WELLNESS PROGRAM

- **Gym Membership**
 - 60 active memberships / 29 EEs on the waiting list
- **Wellness Programs:**
 - AcuDetox Session
 - October 9, 2024 – Twelve (12) participants
 - Facilitator: Alexis Price
 - Sound Bath Session
 - October 9, 2024 – Nine (9) Participants
 - Facilitator: I am Wellness Studio

CONSISTENCY IS THE KEY!

Exercise your mind, body, and spirit.



AcuDetox Session



Arizona State Retirement System Seminar



WELLNESS

SPECIAL PROGRAMS

RECOGNITION / ENGAGEMENT

- **Domestic Violence Prevention Walk**
 - Oct. 3, 2024 – Six (6) participants
 - Promote participation of employees in the Walk organized by the nonprofit organization Proverbs 31 Home.
- **Pink and Purple Day, Breast Cancer & Domestic Violence Awareness Day**
 - Oct. 17, 2024 – 22 participants
 - Three Speakers: Proverbs 31 Home, Amberly's Place, and Josefina Yopez Foundation.
- **1st Career and Technical Education Showcase**
 - **Oct. 22, 2024** - 415 San Luis High School students attended the event.
 - Participation of all City Departments with 14 in-door booths and engaging activities.
 - Four (4) outdoor live demonstration areas.
 - Two (2) Snacks and water stations
- **Halloween Custom Contest**
 - Oct. 31, 2024 - 24 participants



TRAINING AND DEVELOPMENT



Training Program	Facilitators	Trainees/Department	Date	Total Training Hrs.
Management Training	HR Coordinator, Acting City Manager Director of Parks Billing and Collection Manager Independent Speakers (2)	15 Total Supervisors from different departments	10/01, 10/08, 10/16, 10/23, 10/29	187.5 hrs.
TOTAL HOURS OF TRAINING				187.5 hrs.



Professional Development Plan		
Department	Quantity	PDP Type
N.A.	0	N.A.
Tuition Reimbursement		
Department	Quantity	PDP Type
N.A.	N.A.	N.A.

- **Orientation Program**
 - New Employee and Benefits Orientation, three (3) full-time employees.
 - Orientation CTE Fire Co-op program, seven (7) students.
- **Communication:**
 - New Hire & Promotion Announcements

COMPLIANCE/DATA ANALYTICS AND CLASS & COMP

- **Purchase Requisitions:** 15 processed
- **Preparation of pre-budget department meetings**
- **Ongoing internal audits**
- **Agency-Wide Salary Survey**
 - Ongoing collaboration with Consultant (PSPC)
- **Career Technical Education (CTE) program:** Ongoing meetings with SLHS to discuss further partnership development. Evolving areas:
 - Co-op and Service-Learning work-based learning opportunities for various CTE courses.
 - SLHS CTE Campus Tour
 - CTE Expo hosted by SLHS

PERFORMANCE MANAGEMENT

Type of Evaluation	Placed	Received	Due	Total
Probationary	7	9	18	34
Original	5			5
Promotional	1			1
Mid-Term		0	3	3
End of Probation		7	15	22
Disciplinary	1			1
Extension		2		2
Annual		5	3	8
Total	7	14	21	42

EMPLOYEE RELATIONS

- **Disciplinary Actions Administered:**
 - One (1) 90-Day Disciplinary Probation
- **Exit interviews:** 6
- **Employee Recognition cards issued:**
 - Birthday – 28
 - Anniversary – 17

Personnel Action Requests (PAR)	Quantity
Resignations	7
Disciplinary	1
Certification Pay	2
New Hires	4
Conversion (PT-FT)	1
Promotion	1
End of Probation	7
Change of GL	1
Temporary Assignment	1
TOTAL:	25



MAJOR ACCOMPLISHMENTS

- Career Technical Education (CTE) Program.
 - City Wide Showcase – October 22, 2024.
 - Approximately 415 students attended the event.
 - Onboarded seven students to the CTE Fire Academy Co-op Program.
 - Start date of Academy: October 7, 2024
- Participated in three job and educational fairs, enhancing our community network and promoting City jobs.



Information Technology

Monthly Report: October 2024

Overview:

Provided IT support to City of San Luis employees with technical issues with hardware, software, or network systems. While ensuring problems are resolved promptly to minimize disruption to the City of San Luis operations.

IT support and infrastructure operations ensure that technology systems are reliable, secure, and optimized to meet the organization's needs.

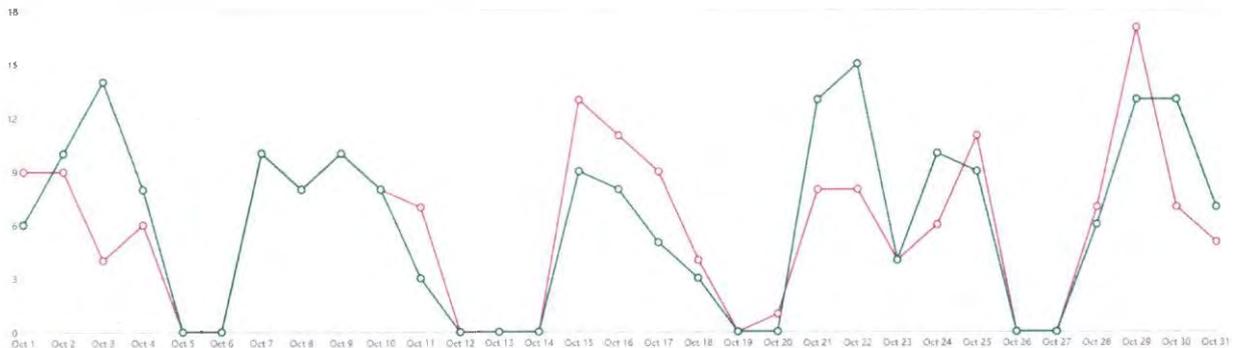
Project Status

- **Infor Sec IQ:** Two training campaigns were launched in the month of October as part of the annual Cybersecurity Awareness Month to comply with mandatory cybersecurity training required by various security policies and regulations, including CJIS, HIPAA, and PCI. One campaign is a 45-minute training session, and the other involves randomized simulated phishing emails. If an employee fails to recognize a phishing attempt, they are immediately notified and asked to complete a 5-minute refresher training.
- **MDM Enrollment:** We have begun the enrollment of unmanaged city-owned cell phones into MDM (Mobile Device Management) to better protect devices by enforcing regular updates and minimum-security requirements. This initiative will also aid in asset inventory management.

IT Service Management Statistics

Requests Created Total: 182 | Request Resolved: 192

182 Created
192 Resolved



Parks and Recreation Department

Monthly Report

October 2024

Parks Grounds Division

The month of October is the time to overseeding due to the change of weather. It helps the seed germinate faster to have green grass early in the winter. Parks have worked to get as many green areas seeded before the winter weather. Since the fall sports are active, we must during this month we continue to do our daily routine of mowing, trimming, and detailing green areas.

Maintenance

- Joe Orduño Park- mowing and getting ready for overseed.
- Parks and Recreation Admin- Overseed green area.
- Los Portales 4 Ph.5- Overseeding
- Bienestar Estates No. 8B- Overseeding Basin
- Los Jardines de La Plaza 3- Overseeding Basin
- City Hall- Overseeding green areas.
- Cultural Center- Overseeding green areas.
- International Plaza Drive- Mowed and green area.
- Parks and Recreation Admin Office- Removal of trees.
- Los Tres Hombres St.- Tree Trimming
- 6th Ave- Palm Trimming.
- Parks and Recreation Admin Office- Tree Trimming
- Bienestar Estates No.6- Soccer lines marked.
- Joe Orduño Parks- Football lines marked.
- Bienestar Estates No. 8A- Repair broken sprinkler
- Santa Cecilia No.2- Repair broken sprinkler.
- Santa Cecilia No.1- Repair stuck irrigation valve.

Projects

- Joe Orduño Park- Repair an irrigation leak
- Bienestar Estates No.3- Install new backflow
- Los Olivos- Repair PVC pipe connected to backflow.
- Bienestar Estates No.6- Install new urinal
- International Plaza Ph.2- Repair electrical wiring and install new lamp.
- Bienestar Estates No.6- Repair lamp lights due to vandalism.
- Joe Orduño Park- Soccer field repaired a broken outlet due to vandalism
- ACT Building- Assemble a storage unit.
- Bienestar Estates No. 7C- New irrigation system installed.
- Participated in the High School CTE Showcase.
- Spooktacular Event- Setup and tear down.

Recreation Division

Men's Slow Pitch League- Our 2024 season aroused great interest in our city and county since we had a record of 21 teams participating in our program, making it one of the most anticipated programs by our community.

The final game will be on November 21st.



Co-Ed Volleyball- Starting another year of our 2024 coed volleyball season, we begin our indoor activities; on this occasion, we participate in seven teams, including one from Mexico and another from Yuma.

The final game will be on November 18th



Youth Baseball T-Ball- Continuing with our children's activities program, this fall, we worked with children's baseball category 3-6 t-ball, where about 85 children registered; during September, we practiced and confirmed the four teams and will start our games on October 9th.

The playoff and final game will be on November 27th.



Karate Class- Recreation continues with the Karate program with the Sensei Hector Castro.

Schedule on Tuesdays and Thursdays, 6:00 pm to 7:30 pm at Recreation Gym.
Registration is available all year round.



Youth Flag Football-This fall and winter, we started with our last program of the year, youth flag football. Up to 40 kids participated in this league, and the ages ranged from 7 to 14 years old. The City of Yuma and Harvest Pepp participated with their complete team.

We are working with the collaboration of Oscar Lara, Felipe Ramirez Jr, and Manny Garcia as a coach.



8th Annual Mayor's International Bike Ride Event- This year, the Recreation team oversaw the logistics with the help of the following divisions: Cultural Center, Youth Center, Senior Center and Parks and Rec Admin. After several meetings with the City of Yuma, this event was success.



Youth Center Division

Our Youth Center has been very active since October. An approximate 90 kids showed up daily to our Youth Center. We had ten new registrations for October. The total number of SLYC members is 454.

Active SLYC members in each class:

- Boxing Class – 50+ members
- Boxing team – 28 members
- Arts and Crafts – 8 members
- Open Gym – 35+ members
- Game Room - 8 members





CITY OF SAN LUIS, AZ

SAN LUIS YOUTH CENTER

Fall Schedule 2024
AUGUST-DECEMBER

MEMBERSHIP IS FREE!
Register to become a member!

973 N. Park Ave. San Luis, AZ

HOURS OF OPERATION:
MON-FRI 8AM-7PM

REGISTER AT ANY TIME!

Open Gym Monday - Friday 8:00AM - 7:00 PM (Ages 7-21)	Boxing Class Monday - Thursday 4:00PM - 5:00PM (Ages 7-21)	Boxing Team Monday - Friday 5:15 PM - 7:00 PM (Ages 7-21)
Game Room Monday-Thursday 5:00 PM - 6:00 PM (Ages 7-21)	Arts & Crafts Wednesday 5:00 PM - 6:00 PM (Ages 7-17)	Learning Hour Tuesdays and Thursdays 4:30 PM-5:30 PM (Ages 7-14)
Youth Elite Training Program Wednesdays 5:00PM-6:00PM (Ages 7-17)	Movie Night Thursdays 5:00PM - 7:00PM (Ages 7-17)	

*Schedule subject to change without notification

FOR MORE INFORMATION PLEASE CALL
(928) 341-8574
OR CONTACT FRANK VILCARRA
FRANK@SANLUIAZAZ.GOV

SANLUIAZAZDARKS
WWW.SANLUIAZAZ.GOV/YC

Spooktacular Carnival Festival Event- During October, we host our annual Spooktacular event. During the event, we received around 1,200 – 1,300 people. The event was a total success; around 17 agencies participated in our Trunk or treat, giving candy to the kids. We had local performances from our community. The costume contest was for different age groups, with around 20 participants for each group. Spooktacular is getting bigger, and we will try to do the best for the community.



Senior Center Division

The senior center in San Luis, AZ, offers a variety of daily activities, including arts and crafts, exercises, sewing classes, gardening, birthday celebrations, guest speakers, dance classes, movie days, bingo games, music entertainment, and nutrition classes. We prioritize ensuring seniors feel comfortable and engaged, promoting their overall well-being.

We also assist senior citizens with documentation, translations, and filling out various applications, such as the WACOG application for electricity assistance. Additionally, the senior center offers breakfast and lunch every weekday. One of the benefits of being part of the senior center is transportation assistance. We aim to welcome more seniors daily and involve them in our activities. You can find the monthly schedule and activities on this page, with the flexibility to add more activities and make changes as needed.

SERVICES PROVIDED BY OUR DEPARTMENT

Breakfast: 7:00am-9:00am

Lunch: 11:00 - 12:00 pm

Daily Transportation: Morning at 7:00 am and Afternoon at 12:00 pm

Assistance to seniors: with documentation, translations, and filling all sorts of applications.
6:00 am-2:30 pm

DAILY/WEEKLY or MONTHLY ACTIVITIES

Movie day: Tues 9:30-10:30 am

Daily Bingo: 10:30am-11:00am

Daily Domino: 6:00 am-2:30 pm

Daily Pool Game: 6:00 am-2:30 pm

Exercise Classes: 9:00am-10:00am

Arts & Crafts: 9:00am-10:00am

Gardening: 8:00am-9:00am

Dance classes: 9:00am-10:00am

WACOG Cares Program Utility Assistance for Seniors: 6:00 am-2:30 pm

Total de Meals Served: 1480

Total attendance: 1425

Total people transported: 354

SPECIAL PROJECTS/MEETINGS/OR OTHER ACTIVITIES

October 3, 2024- Pamela Vanegas- Motivational speaker

October 4, 2024- Q Casino trip

October 10, 2024- Veronica Ibarra- Washington Bank-Bank Fraud

October 16, 2024- YRMC- Diabetes presentation

October 17, 2024- SLP K-9 presentation

October 21& 22, 2024- Pumpkin decoration

October 25, 2024- Halloween party

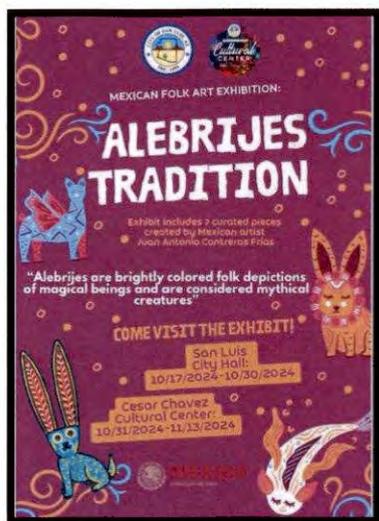
October 30, 2024- El Navegante lunch trip



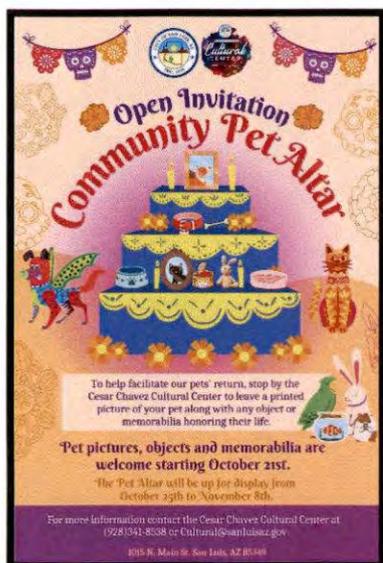
Cultural Center Division

We have been very active with activities, programs, and events for October. We continue offering the following fall classes: Zumba, Art Class, Piano, Guitar, Baby Ballet, Advance Ballet, Gymnastics, and Pilates. We aim to continue these programs, activities, and events for the residents.

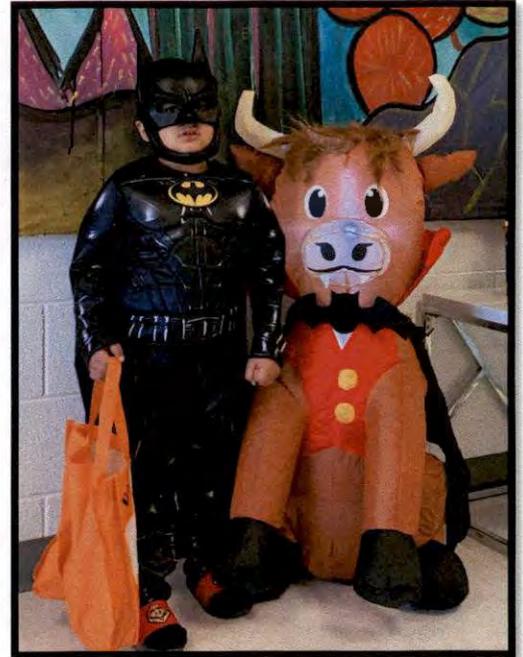
Alebríjes Exhibition- From Oct. 15th- Nov. 15th, 2024, the Cultural Center will showcase a few Alebríjes sculptures created by a plastic artist, Juan Antonio Contreras.



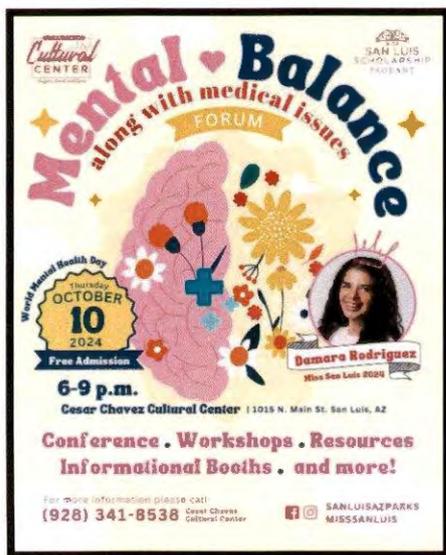
Community Altar- From Oct 21st, -to Nov 8th, 2024, we hosted a Community Altar where we invited everyone from San Luis, AZ, to bring a picture of their deceased pet to add to the altar staff from the Cultural Center had created.



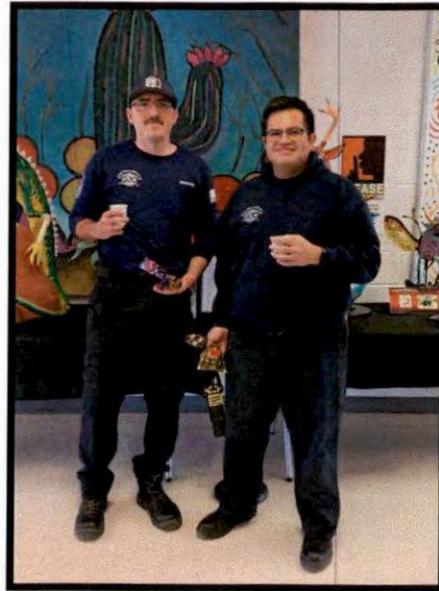
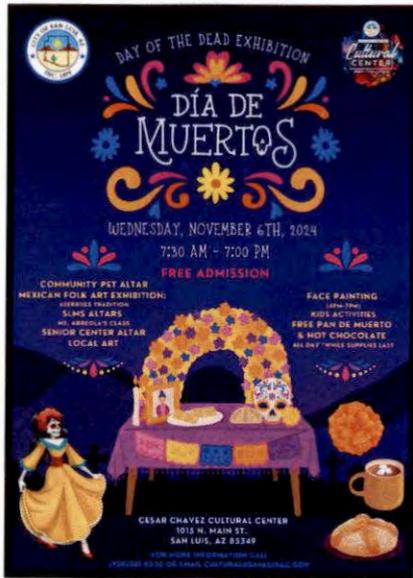
Halloween Trick or Trick Event- On Thursday October 31st. the Cultural Center staff gave candy to all trick or treaters who showed up dressed up.



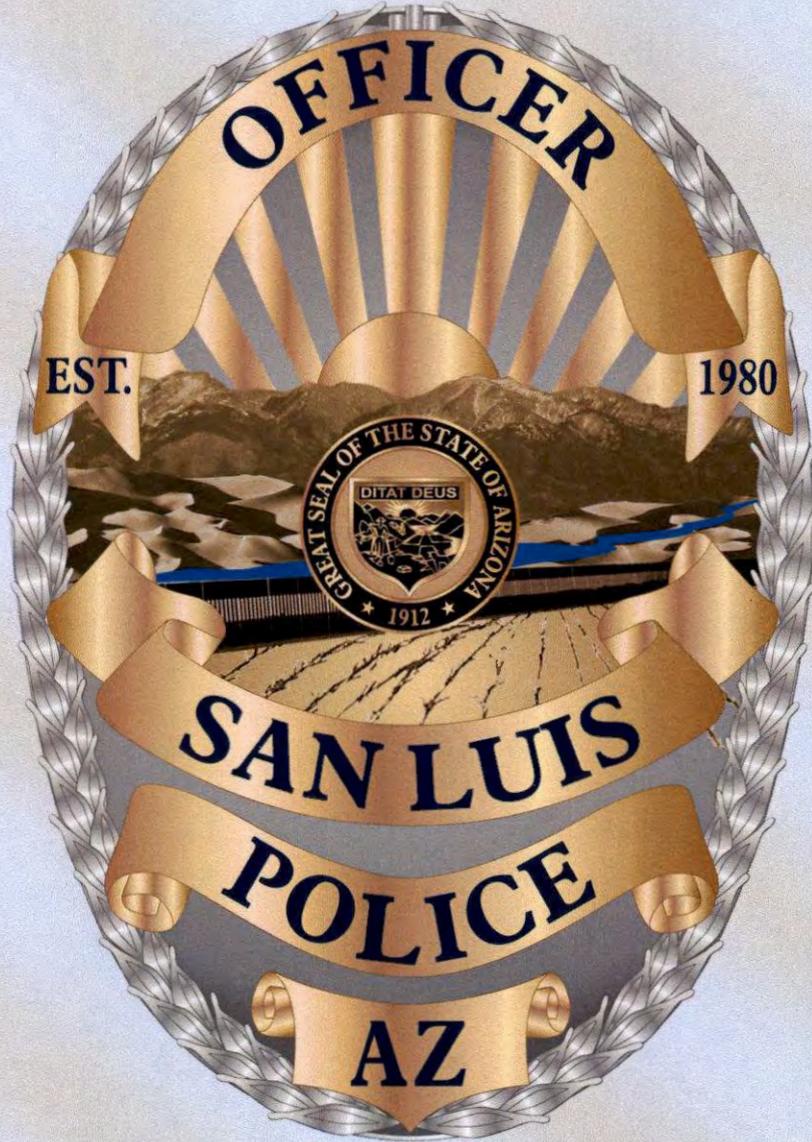
Mental Health Balance MSL Event- On Thursday, October 10th, Miss San Luis Damara Rodriguez held her first official event. She invited organizations that help people who struggle with mental health and had professional speakers who had experienced mental struggles and were able to share their stories and advise the community to seek professional assistance.



Dia De Muertos Activity- On Wednesday, Nov. 6, we hosted the Day of the Dead activity, providing pan de muerto and hot chocolate to the residents, including the City of San Luis staff. Those who came in the Cultural Center were able to treasure the Altars created by residents and students from the San Luis Middle School. Part of the activity was free face painting for the little ones.

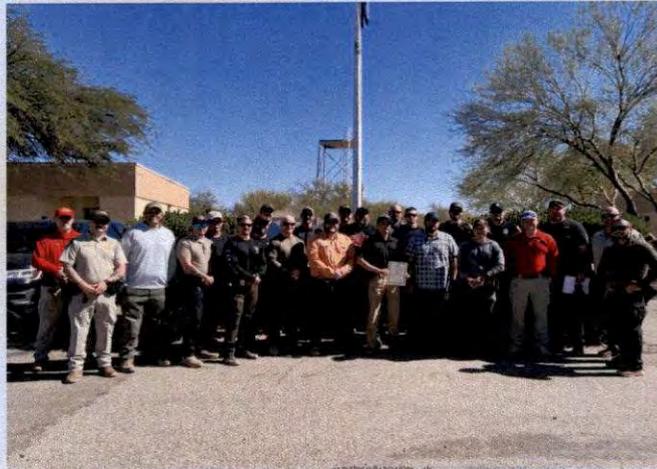


SAN LUIS POLICE DEPARTMENT
MONTHLY REPORT
OCTOBER 2024



PERSONNEL ACHIEVEMENTS AND EMPLOYEE ACTIONS:

- The San Luis Police Department (SLPD) congratulates Detective Lino Valencia and Officer Jose Encinas earned their certification as Firearms Instructors.



- The SLPD honored Sergeant Carlos Bermudez, Officers Roger Espinoza, Marleny Gonzalez, Adrian Hemmer, and Nayeli Soto with the Lifesaving Award for their his outstanding performance and actions taken in the saving and preservation of a human life.



COMPLAINTS AND FINDINGS:

- None

VEHICLE PURSUITS AND FINDINGS:

- None

USE OF FORCE INCIDENTS AND FINDINGS:

- No UOF reports during October. Three (3) UOF reports are under review from September.

GRANTS MANAGEMENT:

- Reimbursement requests for OPSG were submitted up to 8/23/2024.
- We have successfully utilized all GOHS grant funds and distributed all car seats, and are awaiting fully executed documents to begin deployments for the next grant cycle.

OPERATIONS/NOTABLE EVENTS:

- The SLPD Patrol Division located and recovered two stolen vehicles while investigating suspicious activity at the Wal-Mart parking lot. Both vehicles were displaying fictitious plates and were confirmed stolen from Scottsdale, AZ. A male suspect was arrested and booked for this incident.

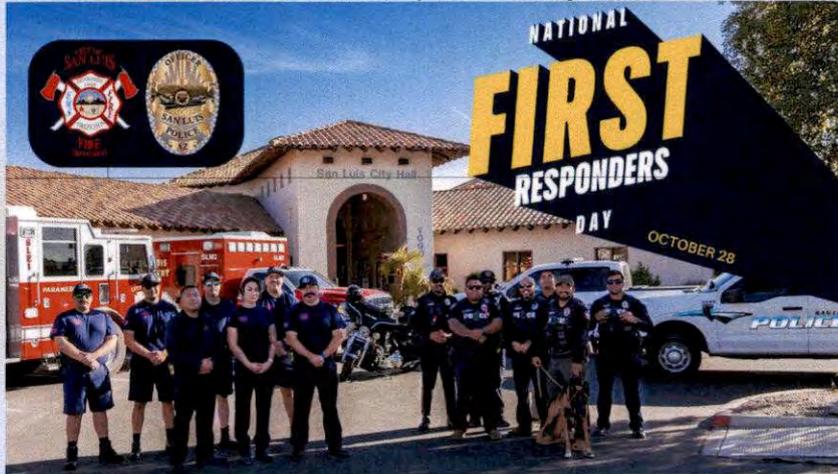


AWARDS AND RECOGNITIONS:

- The SLPD assisted and participated in the annual Parks and Recreation Spooktacular Carnival Event. SLPD members competing in the Trunk or Treat, winning first place!



- The SLPD and SLFD celebrated National First Responders Day. We thank all our incredible heroes!!



COMMUNITY OUTREACH/ SPECIAL EVENTS:

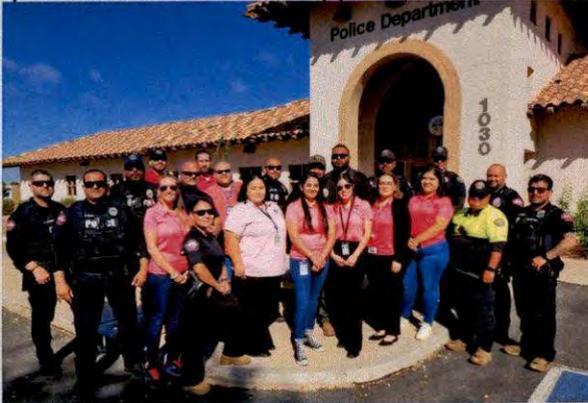
- The SLPD Honor Guard participated in the annual Yuma Bushmaster CO L, 158th Infantry Memorial event. We honor the brave men and women of the 158th Bushmasters who paid the ultimate sacrifice.



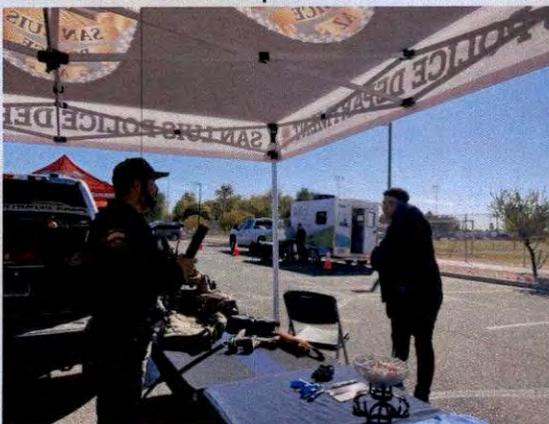
- The SLPD hosted a 32-hour International Police Mountain Bicycle Association (IPMBA), Police Cyclist Course. Members from the Yuma PD, US Border Patrol, and San Luis PD participated in the course. We thank our partnering agencies for their continuous trust and participation.



- October is Pink Patch Month at the SLPD! Our staff went pink for Breast Cancer Awareness! The SLPD is dedicated to raising awareness for those in the fight against breast cancer. Our Police Officers wore pink patches, badges, and polos to show our support. We hope this serves as a reminder to take preventive measures, support the fighters, and honor those we have lost. ❤️❤️



- The SLPD participated in the COSL Career and Technical Education Showcase Program hosted by our own Human Resources Department.



- The SLPD participated and assisted in the 8th Annual Mayors' Bike Ride.



- The SLPD honored Aaron Hernandez and Antonio Ochoa with the COSL Public Works & Felipe Garcia with Gadsden Elementary School District (GESD) with the Community Service Award for their exemplary service, commitment, quick and selfless actions to the community's safety and well-being.



- The SLPD participated in the Red Ribbon Kick-Off event hosted by Campesinos Sin Fronteras.



- The SLPD participated and assisted in the 13th Annual Walk a Mile Against Domestic Violence. A powerful reminder of awareness towards a brighter future free from domestic violence, to build community's strength and resilience.



BUDGET SUMMARY:

- For FY25, SLPD has expended 40% of our annual budget.

RECRUITING/HIRES/RETENTION/DEPARTURES:

- The SLPD welcomes Alejandro Robledo, Police Recruit, and Fabian Navarro, Transit Enforcement

Officer (TEO) to the family.



- Three (3) Police Recruits begin the begin academy on Oct. 7th, 2024. Four (4) vacant positions remain open.
- One (1) TEO applicant is scheduled to begin in November and two (2) positions remain open.
- Three (3) Communications Officer positions remain open. Applicants are scheduled for interviews.

MONTHLY INCIDENT/CRIME REPORT:

The incident/crime report is broken down into four (4) types of reports: 1 - Calls for Services - All calls reported by citizens and received at the Communications Center. 2 - Officer Initiated Calls - Contacts reported by officers while patrolling. 3 - Accidents - Accidents that occurred in city limits and cases taken by an officer. 4 - Actual Cases Taken by Officers - Reports taken by officers, crime/incident determined by an officer as reported by a citizen - from the calls of service received.

The Monthly Incident Calls for Service (CFS) count is listed below as reported by citizen(s) (Initiated as a CFS).

INCIDENT CALL TYPE	APR	MAY	JUNE	JULY	AUG	SEP	OCT	YTD
711	102	85	50	123	121	105	82	1,032
911 Call	232	224	194	194	222	258	336	2,553
Abandoned Vehicle	45	54	36	84	20	28	12	364
Accident	57	83	64	38	74	64	84	673
Alarm Commercial	18	24	33	29	34	34	21	264
Alarm Residential	8	10	12	10	10	13	8	114
Animal at Large	71	61	43	70	107	83	85	728
Animal Bite-Dog		5	3	1	1	3	1	15
Animal Cruelty	1	1	2	2	1		2	14
Animal Related	30	32	30	42	50	43	29	334
AOD-Assist Other Department	33	51	57	42	41	43	40	442
Arrest on Warrant	20	14	19	20	20	28	17	192
Assault	3	5	3	2	2	2	6	34
Attempt to Locate	4	6	14	17	11	7	11	103

Burglary	3	2	2	7	4	2	5	33
Child Abuse	5	6	2			3	1	26
Citizen Complaint	4	2	1	4	2	4	9	27
City Code				5	1		2	21
Civil Matter	28	28	23	37	37	26	37	287
Court Assist	6	11	8	23	6	7	3	93
Court Order Violation	6	10	5	5	6	4	7	63
Criminal Damage	10	9	8	10	9	3	13	100
Custodial Interference	1	6		3	9	5	2	35
Cybertips			2	4	3	2		15
Deceased Animal		8	6	5	3	6	10	57
Deceased Person			1		1	1		6
Disabled Vehicle	24	32	22	15	35	28	22	230
Disturbance	38	43	36	40	40	31	43	379
Driving under the Influence	12	8	6	9	11	12	7	95
Drug Offense	7	18	10	4	8	9	12	109
Field Interview	128	143	146	115	155	85	97	1,068
Flag Down	22	26	21	27	63	66	57	389
Foot Patrol	8	8	17	4	3	25	6	73
Found Person	2	1	2	1	1		1	13
Found Property	3	3	4	1	3	3	4	29
Fraud	5	12	5	12	12	6	4	66
Harassment	15	8	2	14	3	7	7	82
Identity Theft	8	6	4	8	10	7	7	69
Incorrigible Juvenile	4	5	2	3	7	3	1	35
Information Received	7	4	1	3	2	8	6	49
Littering		1		2	3	1	1	9
Loitering				1		3	1	9
Lost Property	3	8	8	4	6	8	11	71
Man Down	2	1	2	2	5	3	3	22
Missing Person-Overdue	5	5	1	4	9	2	6	39
New Call		1		2	1			8
Noise Disturbance	23	21	18	16	21	18	22	200
Notification	16	5	4	9	7	6	3	65
Open Door/Window	3	4	6	3	2	1	2	27
Other	57	28	36	35	52	49	46	422
Parking Violation	90	44	32	75	39	35	28	613
Private Tow	49	26	6	3	11	13	13	196
Prowler		1	1	4	1	1		13
Public Assist PD	28	33	21	33	42	48	47	342
Reckless Driver	50	37	28	27	29	28	51	353
Recovered Stolen Vehicle	2	2	1	5	2	1	3	21
Repair Order	14	19	8	8	13	7	4	108
Repossession	14	17	17	21	19	28	36	244
Runaway Juvenile	3	3	1		1	2	2	22

Sexual Offense	8	3	2	3	5	4	2	35
Shoplifting	10	13	8	5	7	8	6	98
Shots Fired		2	3	1		1	3	19
Stolen Property		5	1	3	2		1	15
Stolen Vehicle	6	10	5	7	3	2	9	54
Suicidal Subject		3	1		2	2		9
Suspicious Activity	6	15	11	2	9	7	12	91
Suspicious Subject	24	17	10	20	11	14	7	141
Suspicious Vehicle	5	10	8	7	2	5	15	80
Tagged Vehicle	6	2	3	2	2	3	1	22
TEST PD	7	2	1	3	5	2	33	65
Theft	16	12	8	11	14	13	7	118
Threats	12	9	11	4	13	27	13	121
Traffic Control	74	51	21	13	179	103	96	827
Traffic Incident	17	17	20	22	32	41	41	262
Traffic Stop	463	419	526	463	671	506	518	5,037
Trespass	10	7	6	3	6	8	10	71
Walk In PD	27	19	11	4	12	16	8	138
Welfare Check	33	32	31	24	28	36	30	282
<New Call>	1	2			2	2	1	14
Agency Assist								7
Information Report								1
10-40 Central	1		1	13	4	1		23
911 Unknown					1	1		3
Armed Robbery								1
Civil Standby			5			1		9
Fictitious Plate Traffic			1	1	1	1	2	7
Graffiti								2
Liquor Offense	3		2	1	2		1	12
Located Missing Person		1	2	3		3	2	15
Mental Case		4	1	3	1	2	5	18
Resisting Arrest								1
SL CADtoCAD	2		1					5
Stationary 28				1	1			3
Weapons/Explosives Offense-Other								1
10-40 Courtesy				1				3
False Reporting	1				1	1	1	5
Animal Case	1							1
Arson	1	1				1		3
Child Neglect	1						1	2
Indecent Exposure	1		1				2	4
Truancy	1	1						2
Animal Bite-Other					1			1
Child Molestation					1	1		2
Counterfeit Bill				1		1		2

Overdose					1			1
Public Assist FD					1			1
Repossession					1			1
Security Check					1			1
Suicide					1			1
Grand Total	2066	1967	1787	1911	2431	2131	2203	20,732

Officer Initiated Calls – Out of the Incident Reports (calls), the types below are calls initiated by the Officer, not by public request.

CALL TYPE	MAY	JUNE	JULY	AUG	SEPT	OCT	YTD
Field Interview	143	146	115	155	85	97	1,068
Traffic Stop	419	526	463	671	506	518	5,037
Grand Total	562	672	578	826	591	615	6,105

Tickets - Breakout Type

TYPE OF TICKET	MAY	JUNE	JULY	AUG	SEP	OCT	YTD
Civil Traffic	170	185	183	249	208	175	2158
Criminal Citation	13	21	15	28	16	19	223
Criminal Traffic	12	12	11	8	6	9	102
Parking	18	17	33	14	8	2	226
Repair Order	19	11	6	14	6	2	95
Written Warning	173	205	160	265	166	170	1742
Citation	1	1		1	1		9
City Code	2	1	3	5	3	8	45
Animal Control/Warning			2	4	2	5	18
Grand Total	408	453	413	588	416	390	4618

Accidents

ACCIDENT TYPE	APR	MAY	JUNE	JULY	AUG	SEP	OCT	YTD:
Accident - Injuries		1			1			4
Bike - Injuries								1
Hit and Run - Injuries								1
Hit and Run - No Injuries	6	5	11	5	1	4	3	52
Hit and Run - PP - No Injuries	1			2	2	1		14
Pedestrian - Injuries					1			2
Pedestrian - No Injuries								1
Private Property - Injuries		1			1			3
Private Property - No Injuries		1						2
Vehicle - Injuries	2	4	4		5	3	1	28
Vehicle - No Injuries	28	40	21	17	30	24	17	250
Grand Total	37	52	36	24	41	32	21	358

ACCIDENT	APR	MAY	JUNE	JULY	AUG	SEP	OCT	YTD:
Fatal Traffic Crashes	0	0	0	0	0	0	0	0
Alcohol-related Crashes	2	1	0	0	2	0	0	4
Speed-related Crashes	0	0	0	0	0	0	0	2
Grand Total	2	1	0	0	2	0	0	6

Top 10 Accident Intersections for 2024	# of Accidents (YTD)
N MAIN ST @ E CESAR CHAVEZ BLVD	13
N 4TH AVE @ E COUNTY 22ND ST	8
N 10TH AVE @ E CESAR CHAVEZ BLVD	7
N MAIN ST @ E URTUZUASTEGUI ST	7
N 4TH AVE @ E CESAR CHAVEZ BLVD	6
N ARCHIBALD ST @ E URTUZUASTEGUI ST	6
N MAIN ST @ E PICENO DR	5
N WILLIAM BROOKS AVE @ E B ST	5
S AVE B @ S SR 195 HWY	4
N 10TH AVE @ E URTUZUASTEGUI ST	4

Cases Taken by Officers

Cases Taken are actual police reports that document and detail all the facts, circumstances, and timeline of events surrounding an incident. This section, Cases Taken, is a live document that will update all existing months within the report as officers complete their investigations/reports.

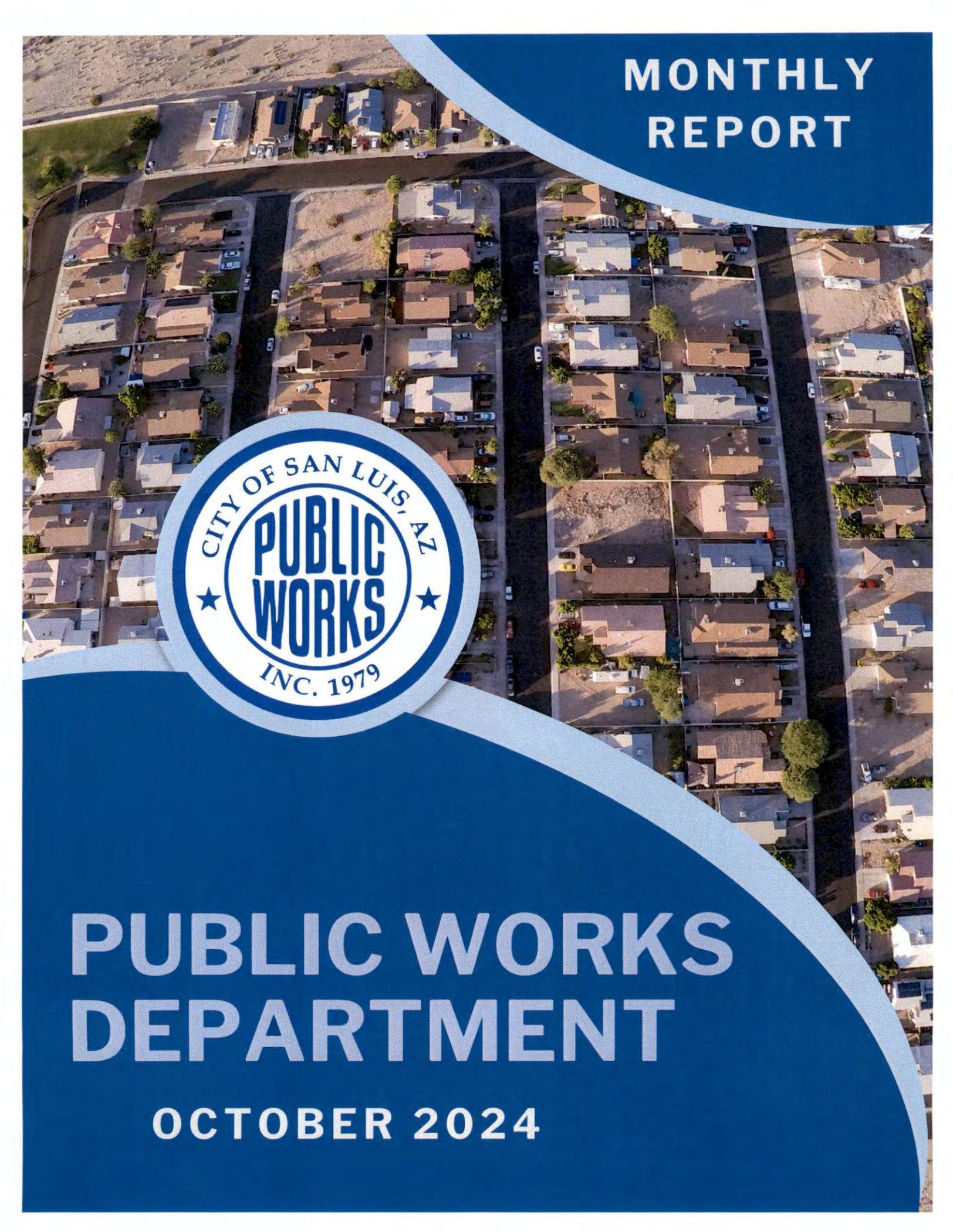
REPORT TYPE	APR	MAY	JUNE	JULY	AUG	SEP	OCT	YTD
Abandoned Vehicle	5		1	4	1	1	1	25
Accident	18	22	12	11	25	21	25	208
Accident / Traffic Collision	12	10	16	5	4	4	3	69
Arrest on Warrant	16	10	17	10	17	24	11	147
Assault	3	3	2	1	3	1	2	24
Burglary	4	4	3	7	6	2	4	40
Court Order Violation	6	2	1	2	3	1	3	28
Criminal Damage	8	5	7	6	5	2	8	67
Disorderly Conduct	1	6	5	3	3	3	1	30
Disturbance		4	2		3	1		14
Domestic Disturbance	10	5	8	9	11	7	10	80
Drug Offenses	5	15	7	2	6	8	7	84
DUI	11	6	5	9	9	9	4	86
Information Report	16	21	9	9	5	7	2	105
Liquor Offenses	5		1		1	1		14
Motor Veh Collision	1	1		1		1	1	10
Sexual Offense	4	2	1	1	1	2	1	15
Shoplifting	10	10	7	5	6	5	4	87
Theft	10	10	4	7	5	6	3	67
Traffic Offense	14	12	10	6	11	9	9	104
Fraud	1	2	1	3	5	5		24
City Ordinance	2				1			7

Miscoduct w/Weapons				1				2
Threatening or Intimidating	2	2			1	1	1	10
Deceased Person				1	1	1		6
Dog at Large		1		2			1	6
Theft of Vehicle	2	6	1	7		1	6	26
Trafficking in Stolen Property								1
False Reporting	1	1	1	1	2		1	9
Located Missing Person				2		1		6
Minor in Possession of Tobacco	1				1	1		4
Taking Identity of Another	2		1		4	1		9
Animal Related	1				1			3
Assist Other Department	2							3
Child Abuse	1	1	1		1			6
Contribute Delinquency Minor								1
Missing Person		2	1		3	1	2	12
Resisting Arrest								1
Traffic Incident		2	1					4
Trespass	1	2	4	1	2	3		17
Child Molestation	1							1
Harassment	1							2
Littering	1					1		2
Recovered/Stolen Vehicle	1	2	1	2	2	1	1	11
Counterfeit Bill		1						1
Motor Veh Collision-No Inj-DUI		3						3
Motor Veh Collision-Non Injury		1	1				2	4
Motor Veh Collision-Private Prop		1						1
Cybertips			2	2		1		7
Robbery						1		2
Child Neglect						1		1
Extortion						1		1
Motor Veh Collision-Injury-DUI					1			1
Shots Fired				1				1
Parking Violation							1	1
Stalking							1	1
Grand Total	179	175	133	121	150	136	115	1501

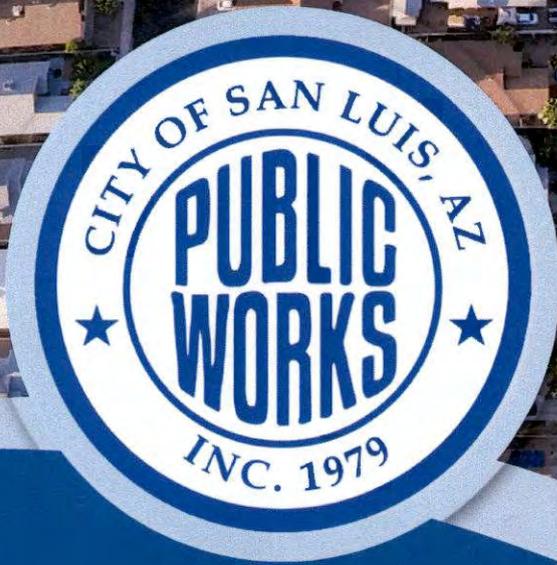
PUBLIC SAFETY ANSWER POINT (PSAP) CALL SUMMARY:

Call count of calls taken by our communication center.

TYPE	TOTAL
911 Calls	1230
Admin Calls	2,609
Walk-Ins	53
PD Calls	2,203
FD Calls	451



MONTHLY REPORT



PUBLIC WORKS DEPARTMENT

OCTOBER 2024



Contents

- Public Works Admin.....1
- Street widening/improvements.....2
- Ongoing Projects.....3
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- Facilities Division.....6
- Fleet services Division.....7
- Solid Waste Division.....8
- Electrical Division.....9
- Highway Users Division.....10
- Sweeper.....11-12

Happenings

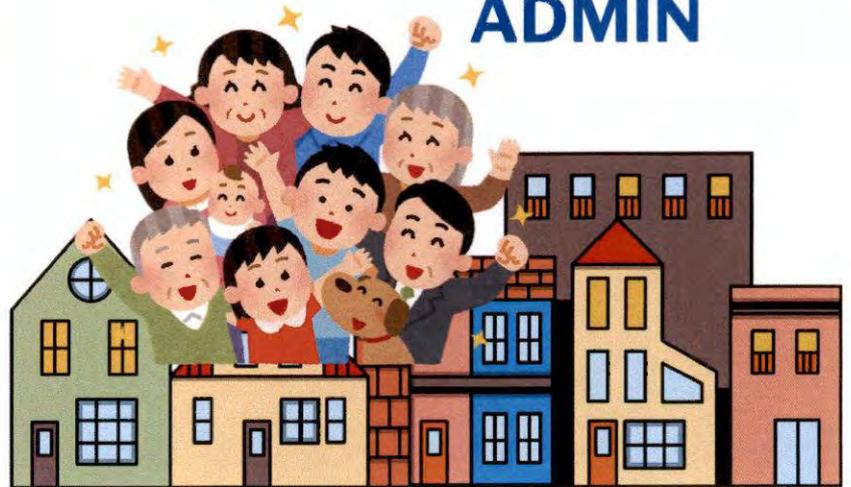
- October 7 - 11
Area 2 Community Clean up

- October 15 - 18
Area 3 Community Clean up

- October 21 - 25
Area 4 Community Clean Up

- October 21 - 25
Area 4 Community Clean Up

PUBLIC WORKS ADMIN



In October, our department focused on several projects aimed at enhancing the quality of life for our residents.

Administration / Engineering

We are currently monitoring the following private projects, with daily inspections in place.

- ATS Storage
- Eddies Food & Drink
- La Esperanza
- ALLO Fiber Optic Project - City Wide
- Bienestar 10 Town Homes
- Los Mezquites 4



Our Administration Division is partnering with Economic Development on Phase 1 of the Merrill Avenue Improvement Project, with sewer lines completed and grading, sidewalks, and cross gutters still in progress.

STREET WIDENING / EXTENSION IMPROVEMENTS

PW Administration is currently working on street widening and extension improvements.



10th Ave. Widening Design

The 6th Ave. Extension Project



Cesar Chavez Blvd. Widening

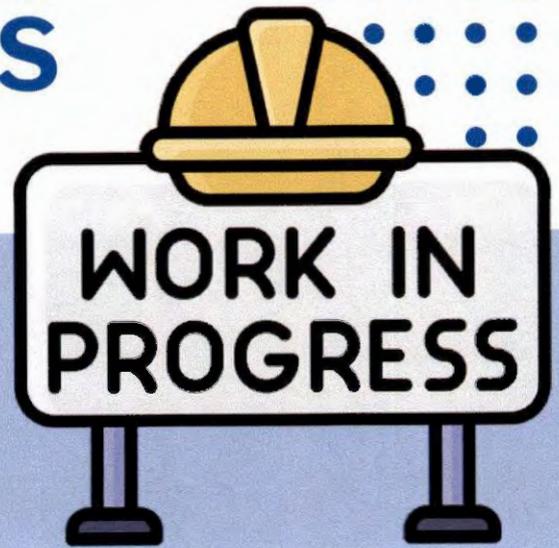
Public Works is currently in the process of selecting a consultant to design the Union Street and 4th Avenue intersection.

Additionally, improvements are planned for the intersection of County 22nd Street and Sidewinder Road.

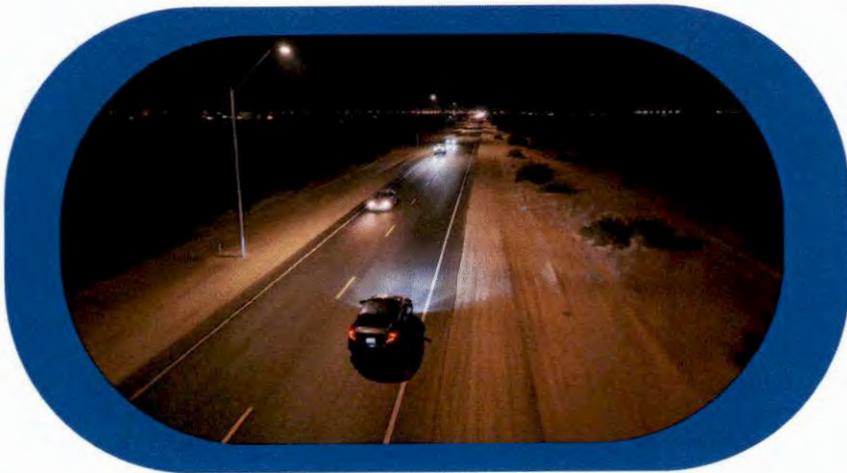
Meanwhile, the design phase for enhancements at the Co. 22nd St. and 4th Ave. intersection is already underway.

- Street improvements are underway: Los Alamos curve realignment is under design.
- Additionally, ADOT is working on the US 95 raised median project (from County 20 1/2 to County 22nd). Design process is currently at 30%.

ONGOING PROJECTS



The Public Works Administration is currently undertaking water well site system improvement projects at Well Site No. 5 and Well Site No. 7.



Ongoing improvements at the treatment plants include the East WWTP project, which is currently under construction, and the West WWTP expansion project, which is 30% complete in its design phase.



PW Admin is currently working on street light improvements at the following locations:

- Co 24th
- Co 22nd
- 6th Ave
- 10th Ave
- Sidewinder Rd



Public Works has placed wheat straw bales in various areas around town to assist with sand control.

WATER DIVISION



Our water division received a total of **250 AZ Blue State** tickets

Conducted daily distribution sampling and monitoring to ensure the quality of our water.

Water samples for free chlorine were collected to ensure compliance with ADEQ regulations.

First half: 10/08/24
Second Half: 10/24/24

Continues to assist residents with broken lines and water leaks, and has installed 1" meters in multiple areas, along with a 2" meter in one location.

Miscellaneous Projects

- Yuma Valley Contractors is working on the new 2-million-gallon water storage tank project at Well Site 7. Yuma Valley Contractors.
- Bac-T sampling at Maximus gym/Esperanza States
- A 12-inch water meter was installed for the Cesar Chavez Blvd. project.
- CTE Showcase- Cesar Chavez Cultural Center
 - 2inch tapping machine set up.

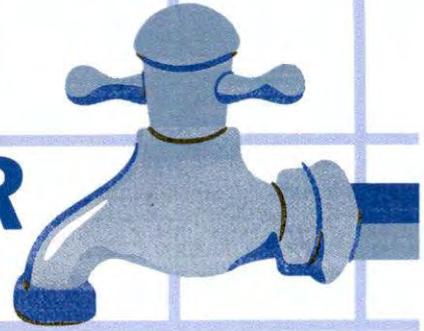
Promptly attended to ALLO calls regarding water main closures and openings due to broken lines at the following locations:

- 260 Agave Ave
- 1431 D St.
- 630 4th Dr.
- 938 Main Street
- 1532 Bienestar Ln.
- 4202 San Francisco St.



Open/Close Meters: 36

WASTEWATER DIVISION



Escondido LS blower replaced

Our wastewater division received a total of 236 AZ Blue State tickets.

To meet ADEQ requirements, water samples from both treatment plants are being sent for testing.

The wastewater division assisted with CCTV inspections, cleaned laterals, and managed odor control.

Routine maintenance and inspections were conducted at our two treatment plants and 13 lift stations.

Miscellaneous Projects

WW Treatment Plant:

- East: All blower filters replaced.
- West: Nearly completed replacing all blower filters.

Collection:

- Muffin monsters cleaned at the San Luis Detention Center.
- Iron Cast Pipe replaced at 205 Virginia St.



Yuma County Landfill
Dry Sludge: 129.54 tons
Grit: 0 tons



Muffin monsters cleaned at the San Luis Detention Center.

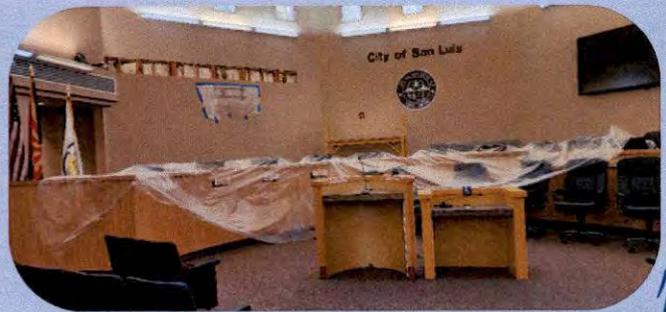


Sewer pipe replaced at 205 Virginia St.

FACILITIES DIVISION

The facilities division is performing routine building repairs as needs arise in several city buildings on a daily basis.

Special projects: Finance partition electrical project—two electrical receptacles were installed, and the wiring was properly covered.

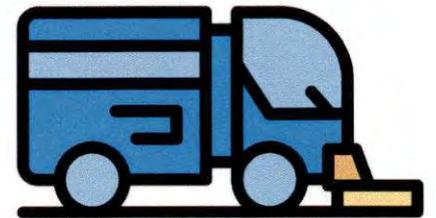


Screen Mirroring project

Pest control services are provided monthly in several of our city buildings.



Facilities Administration supported in-house customers and vendors, managed time-clock adjustments, processed vacation RFL forms, coordinated janitorial supplies, handled purchasing, oversaw records destruction, conducted inspections, addressed departmental requests, managed the budget, and prepared the p-card log with receipts.



Sweepers were also used to clean parking lots at various City buildings.

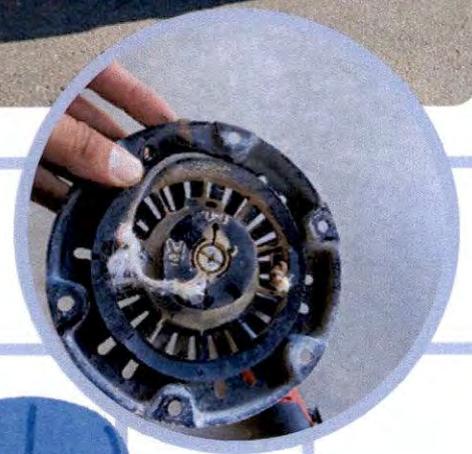
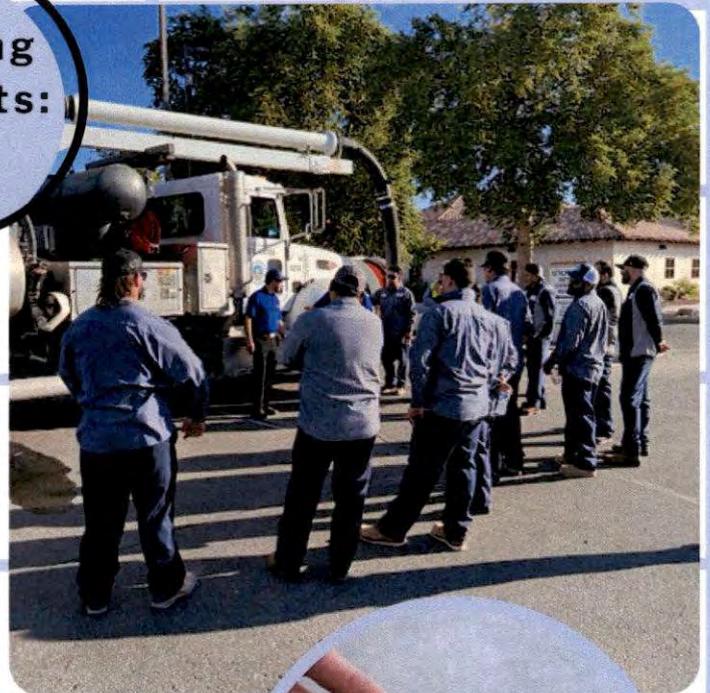




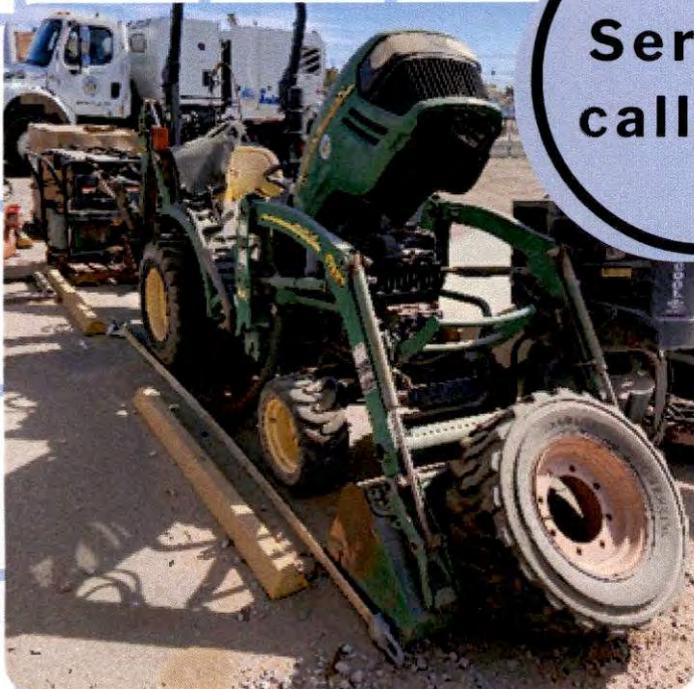
FLEET SERVICED DIVISION

**Total
vehicles
serviced:
123**

**Waiting
on Parts:
3**



**Service
calls: 17**





SOLID WASTE DIVISION

Our SW Crew collected a total of 1,109.14 tons of residential and commercial solid waste.

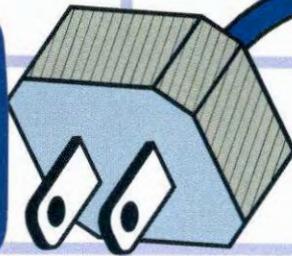


The Community Clean-Up program was on schedule in October and completed all scheduled areas on time.

ELECTRICAL DIVISION

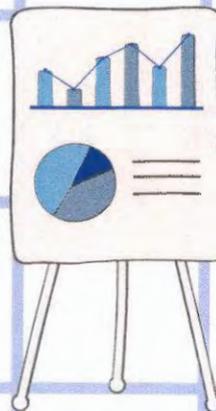


Electrical maintenance was performed throughout the month at the West Plant.



Met with Specialty Electric at the East Plant to discuss the new chlorine building project and develop an electrical quote.

Worked at the transfer station building a demo electrical panel and attended the Career and Technical Education Showcase.



Ongoing work on the Highway Users Building restroom project.



Our electrical division collaborates with the water and wastewater divisions as needed and is also available to assist other divisions and departments with repairs. Additionally, they consistently maintain their daily upkeep.

HIGHWAY USERS DIVISION



Our highway users division has worked diligently to level and grade street shoulders, remove excessive dirt and trash from those areas, install, replace, and repair street signs, and continue the San Luis cleanup project in various locations around town.

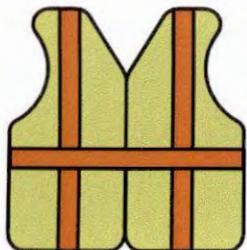


Miscellaneous Projects

Special projects included assisting with traffic control for street closures, helping the Water Division install a 12-inch water pipe, and supporting the Solid Waste team at the Career and Technical Education event.



Assited animal control with 4 dead animals.



The water truck continues its regular routes, as well as servicing additional areas as needed.



Sweeper Route - October 2024

All logs available upon request.

**Week of
10/1-10/4**

Ave F. (West of Ave. F)						
R. Dodge Ave.	Dancil St.	Gutierrez Ave.	Hernandez St.	J. Harper Crt.	Escamilla Crt.	F. Sandoval Crt.
B. Holcom Pl.	Los Olivos Dr.	Harris Ave.	Emalie St.	Rolish St.	Blanca St.	C. Torres Crt

Plaza I, II, Rio Seco & Escondido						
Beach St.	Escondido St.	Arden Ave.	Bentu Ave.	Cadena Ave.	Dimas Ave.	Piceno Dr.
Guiu Dr.	Lakin Dr. Rio	Manzanita Dr.	Estrella Dr.	Dominguez Dr.	Sierra Vista Dr.	La Madera Dr.
Santa Fe Dr.	Seco St.	Arena St.	Sol Ave.	Las Brisas Blvd.	Marea St.	Rio Seco St.
Ocotillo St.	Coyote Ave.					

6th Ave. to Ppep Dr.						
Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Dr.
7th Ave.	Ppep Dr.	6th Ave.				

Ave F. (West of Ave. F)						
I. Solorio Crt.	R. Grijalva Crt.	A. Aguirre Crt.	E. Lopez Crt.	J. Napolitano Blvd.	F. Padilla Ave.	Udall Ln.
Monreal Ln.	San Pedro St.					

Los Mezquites						
San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.	Ortega St.
22nd Dr.	23rd Ave,	23rd TRL	24th Ave.			

**Week of
10/7-10/11**

Sidewinder Rd. to 10th Ave. (South of Co. 22nd St.)						
Quintero Ave.	Torres St.	Ajaime St.	Sauceda St.	T.Luna St.	De La Vara Ave.	9th Ave.
Silva St.	Nydia Ave.	Krystal St.	Nickey St.	Torres St.	Rangel Ave.	Cristina St.
Georgina St.	Leandro Ave.	Dolores Ave.	Rangel Ave.	Montes Ave.	Zamora Ave.	Mendez St.
Beas St.	McGrady Ave.	Sandez Ave.	Cabello Ave.	Villareal Ave.	Stephens St.	Black St.
Ruiz Ave.	Lopez St.					

Rancho Los Oros & Los Portales						
Ramona St.	Patricia St.	Genevive St.	Virginia St.	Nancy St.	Los Valles St. San	Los Cerros St.
Las Praderas St.	El Chamizal St.	Los Montes St.	Los Portales Ave.	Los Corrales Ave.	Felipe St. L.T.	Rio Sonora St.
Independence St.	Adobe St.	Aquila St.	Villa St.	Zapata St.	Hombres St.	Merrill Ave.

4th Ave. to 6th Ave.						
Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Ave.
4th Ave.	4th Dr.					

Mesa St. to 4th Ave.						
Mesa St.	Archibald St.	W. Brooks Ave.	2nd Ave.	4th Ave.	4th Pl.	Washington Ln.
San Luis Ln.	Urtuzastegui St.	'B' St.	'C' St.	'E' St.	'F' St.	

Bienestar #11 & #12 - Belleza Del Desierto #1 & #2						
Emmanuel Ave.	E.Salazar Pl.	San Gerardo Ln.	Santa Sophia St.	Santa Anna Pl.	Santa Rosalina Ln.	San Antonio St.
San Diego St.	San Gabriel St.	Santa Palmira St.	Plumeria Ave.	San Marcos St.	Agave Ave.	Saguaro Ave.

**Week of
10/15-10/18**

4th Ave. to 8th Ave. (North of CC Blvd.)						
4th Ave.	4th Dr.	Ed Pastor Ave.	McCain Ave.	Deconcini Ave.	Sinoff Ave.	5th Ave.
5th Dr.	California St.	Liberty St.	America St.	Guerrero Ave.	6th Ave.	Union St.

Los Portales / Los Jardines						
Juarez St.	Merrill Ave.	Cuahtémoc St.	F St.	E St.	D St.	Clavel Dr.

Mirasol Ave. C St.	Gladiola Dr.	Rosa Ave.	Los Jardines Ave.	Teresitas Ave.	Orquidea Ave.	West Canal Dr.
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Los Alamos

Los Alamos St.	Aguirre St.	Galindo St.	Uribe St.	Bermudez St.	Peralta St.	Edais St.
Marquez Ave.	David Riedel Blvd.	Spencer Ave.	Barrios Ave.	Heredia Ave.	Hurtado Ave.	Vega Ave.
Garcia Blvd.	Gonzalez Ave.					

Santa Ceceilia #1 & #2 and Bienestar #10

Aracely St.	Ortega St.	Hoyos St.	Nadine St.	Jeft St.	Jaxon St.	Co. 24th St.
19th Ave.	Jenkins Ave	Ave. F	Emanuel Ave.	Aramely Ave.	Santa Palmira St.	San Marcos St.
San Diego St.	San Gabriel St.	San Fernando St.	Christian Ave.			

Los Olivos Dr. 8th Ave. - 10th Ave

San Pedro St.	Los Olivos Dr.	San Francisco St.	Julian St.	E. Rolish St.	Garcia Ln.	Gonzalez Dr.
Bernal Dr.	9th Ave.	Terrazas Dr.	Montana Dr.	Figueroa Dr.		

Week of
10/21-10/25

Ave. F to 20th Ave. (south of San Francisco St.)

Emmanuel Ave.	Christian Ave.	19th Ave.	20th Ave.	San Francisco St.	Los Olivos Dr.	San Pedro St.
Monreal Ln.	Udall Ln.					

Garcia Ln. to 10th Ave. (South of Cesar Chavez Blvd.)

Garcia Ln.	Babbitt Ln.	'C' St.	Bienestar Ln.	'D' St.	Kennedy Ln.	9th Ave.
Fuentes Dr.	Ruby Ln.	Deena Dr.	Carrie Dr	10th Ave.		

6th Ave. - 8th Ave. (South of 'B' St.)

Washington Ln.	San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
San Pablo St.	6th Pl.	7th Ave.	San Juan Ln.	Ppep Dr.	8th Ave.	

Garcia Ln. - 10th Ave. (North of U St.)

Garcia Ln.	Monreal Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
Sanchez Dr.	Fuentes Dr.	8th Ave.	San Juan Ln.	Ppep Dr.	9th Ave.	

Week of
10/28-10/31

Ave F. (West of Ave. F)

R. Dodge Ave.	Dancil St.	Gutierrez Ave.	Hernandez St.	J. Harper Crt.	Escamilla Crt.	F. Sandoval Crt.
B. Holcom Pl.	Los Olivos Dr.	Harris Ave.	Emalie St.	Rolish St.	Blanca St.	C. Torres Crt

Plaza I, II, Rio Seco & Escondido

Beach St.	Escondido St.	Arden Ave.	Bentu Ave.	Cadena Ave.	Dimas Ave.	Piceno Dr.
Guiu Dr.	Lakin Dr.	Manzanita Dr.	Estrella Dr.	Dominguez Dr.	Sierra Vista Dr.	La Madera Dr.
Santa Fe Dr.	Rio Seco St.	Arena St.	Sol Ave.	Las Brisas Blvd.	Marea St.	Rio Seco St.
Ocotillo St.	Coyote Ave.					

6th Ave. to Ppep Dr.

Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Dr.
7th Ave.	Ppep Dr.	6th Ave.				

Los Mezquites

San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.	Ortega St.
22nd Dr.	23rd Ave,	23rd TRL	24th Ave.			



CITY OF SAN LUIS, AZ

**HUMAN RESOURCES
DEPARTMENT**

YOUR FUTURE BEGINS HERE.

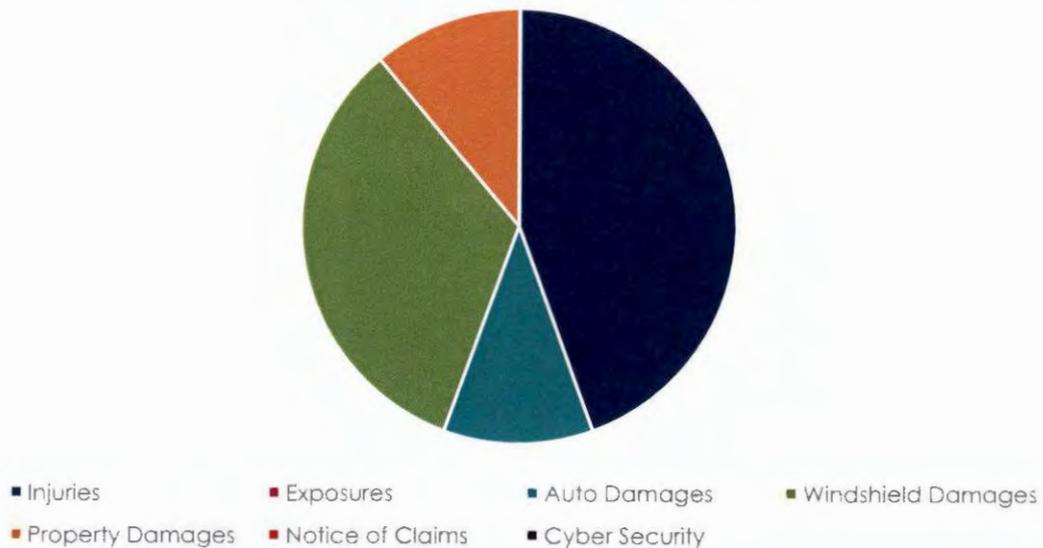
RISK MANAGEMENT OPERATIONS REPORT

OCTOBER 2024

CITY OF SAN LUIS | 800 E Cesar Chávez Blvd. San Luis, AZ 85349 | www.sanluisaz.gov

TOTAL CLAIMS REPORTED	
Injuries	4
Exposures	0
Auto Damages	1
Windshield Damages	3
Property Damages	1
Notice of Claims	0
Cyber Security Claims	0
TOTAL	9

OCT 2024 - Claims Received



HAZARD ASSESSMENTS

Aquatics Chemical Room Access

- An evaluation was carried out to restrict access to the aquatics chemical room solely to parks personnel who are certified to handle and work with hazardous pool chemicals. This room houses dangerous substances that pose significant health and safety risks to individuals who are not trained or authorized to enter.

First Aid Kit Inventory/Assessment Projects

- In response to repeated safety inspection findings regarding expired medications in first aid kits, it has been recommended and approved through administrative review that these medications no longer be authorized. This decision aims to prevent health hazards and ensure compliance with OSHA standards.

Termite Control Assessment

- An assessment and safety recommendation were conducted for termite control in the Municipal Court building. An effective termite control plan is essential in maintaining a safe work environment and ensuring compliance with OSHA regulations in buildings that may contain asbestos.

CTE Showcase (Safety Walkthrough and Assessment) – Safety Officer

- A safety walkthrough and assessment of the Career and Technical Education showcase for the San Luis Highschool students was conducted by our Safety Officer. This was done to help create a secure, safe and effective learning environment during the CTE showcase.

City Hall Alebrije Art Exhibit

- An assessment was conducted for an Alebrije Art Exhibit that was exhibited throughout City Hall. This assessment is essential for protecting both the public and the artwork while ensuring a successful exhibit as well as protecting the City from any liability.

SAFETY WALKTHROUGHS & SITE VISITS

Date	Department
Oct 3, 2024	Police Department – Auction Review
Oct 3, 2024	Prosecutors Office – Auction Review
Oct 3, 2024	Fire Department – Auction Review
Oct 3, 2024	Courthouse – Auction Review
Oct 9, 2024	ACT Building – Auction Review
Oct 9, 2024	Economic Dev – Auction Review
Oct 9, 2024	City Hall Administration Wing – Auction Review
Oct 9, 2024	City Hall Multipurpose Room – Auction Review
Oct 9, 2024	City Hall Public Works Wing – Auction Review
Oct 9, 2024	City Hall Finance Wing – Auction Review
Oct 9, 2024	Human Resources
Oct 23, 2024	OSHA PEPP Inspection - Facilities
Oct 23, 2024	OSHA PEPP Inspection – Wastewater WEST Treatment Plant

IN – PERSON SAFETY TALKS – OCTOBER 2024

Department	Topic
Parks Grounds	Housekeeping at Work
Facilities	Housekeeping at Work
Wastewater	Housekeeping at Work
Fleet	Housekeeping at Work
Hwy Users	Housekeeping at Work
Water	Housekeeping at Work
Solid Waste	Housekeeping at Work
Human Resources	Housekeeping at Work

ONLINE (EMAIL) SAFETY TALKS – OCTOBER 2024

Department	Topic
All City Personnel	Housekeeping at Work

MAJOR PROJECTS

SAFETY & RISK MANAGEMENT

- **Risk Management Performance measure for Budget Book**
 - Evaluated and completed the Risk Management Division's Performance Measures for this year's financial reporting. The performance measures report helps us assess the effectiveness and efficiency of the division.
- **Risk Management Goals FY 2024/2025**
 - Completed the goals and objectives for the financial reporting process. This helps us provide a framework that enhances the effectiveness and efficiency of the division, ultimately supporting the Cities overall mission.
- **Parking Permit Project/ City Hall, Police & Fire**
 - As part of the recent risk assessment conducted at City Hall, Fire and Police employee parking areas, it was recommended that vehicle parking hangtags be issued to employees who regularly park in these areas. Hangtags have been issued to all employees who park and access these areas during working hours.
- **CTE Showcase Participation**
 - Participated in the Cities first CTE Showcase where we interacted with more than 400 High School students explaining our duties and responsibilities within our department and the services we provide to our community.
 - Students participated in our PPE Memory Card Game and gained knowledge of the different types of PPE used in most of our departments.
- **Management Compliance Training – October 29, 2024**
 - Maria Sabori, Risk Manager assisted the Human Resources team in conducting an EEO Compliance Course to the Management Class on October 29, 2024. This training topic is crucial because supervisors play a key role in shaping workplace culture and ensuring the equal opportunity laws are followed.
 - Managers are often the first point of contact for employees who may experience discrimination or harassment, therefore it's essential that they are well-equipped to recognize and address these issues promptly and appropriately. Additionally, well-trained managers can effectively enforce EEO policies, ensuring

that the workplace remains compliant and free from unlawful bias.

- **USDA – Business Incubator, Cultural Center & City Hall**
 - An assessment was conducted at the request of the Economic Development Department and in accordance with requirements from the United States Department of Agriculture (USDA). The assessment involved reviewing a checklist of specifications and standards for handicapped amenities within City Hall, the Business Incubator, and the Cultural Center buildings. It included evaluating handicap parking access, restroom accessibility as well as signage and tags.

NEW HIRE SAFETY ORIENTATION	
Date	New Hires
Oct 3, 2024	4
Oct 9, 2024	1
Oct 23, 2024	1

OCTOBER 2024 TRAINING – IN-PERSON	
Training Topic	Date
Finance – Receipt of Goods Risk Management – Risk Manager/Administrative Assistant	Oct 1, 2024
HIPPA Training Risk Management – Safety Officer/Administrative Assistant	Oct 9-10, 2024

OCTOBER 2024 TRAINING - ONLINE	
Department	Topic
Risk Management	Cyber Security
Risk Management – Safety Officer	Online OSHA 30 Re Certification- Completion Date 10/07/2024

MANAGEMENT COMPLIANCE TRAINING



CTE SHOWCASE EXPO

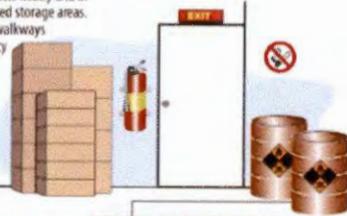


SAFETY TALK SESSION – HOUSEKEEPING AT WORK

ABC's of Good Housekeeping

STORE MATERIALS PROPERLY

Store all products neatly and in their designated storage areas. Do not block walkways and emergency exits.



GOOD HOUSEKEEPING

can help any job you do: **SAFER - EASIER - MORE PRODUCTIVE**
Housekeeping should be a routine part of your job!



CLEAN AND STORE TOOLS PROPERLY

After you finish using them, make sure our tools are free of dirt, oil, etc. and in their proper storage area.



KEEP YOUR WORK AREA CLEAN



MAINTAIN LIGHTING

For maximum brightness, keep all lighting clean and unobscured by furniture, storage cabinets, etc.



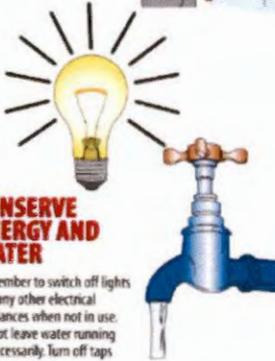
PRACTICE RECYCLING OF MATERIALS

Recycle products where possible. Otherwise dispose of unnecessary and unusable scraps into the trash immediately.

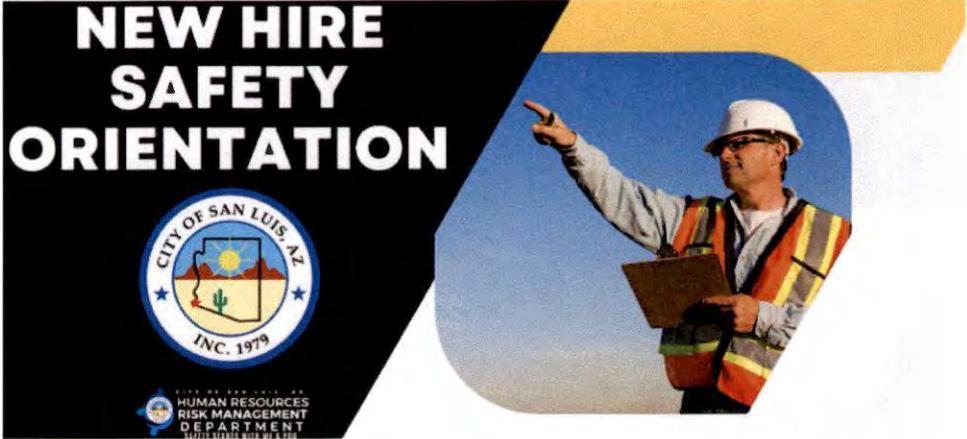


CONSERVE ENERGY AND WATER

Remember to switch off lights and any other electrical appliances when not in use. Do not leave water running unnecessarily. Turn off taps when not in use.



NEW HIRE SAFETY ORIENTATION PROGRAM – OCTOBER





San Luis Municipal Court

October 2024 Monthly Update

Events:

- Court Staff attended the South County Services Fair
- Court Staff attended the CTE Showcase
- Court Staff participated in the Spooky Hallo-WIN contest

Court Security Count:

- 1,297 patrons visited the courthouse
- 21 law enforcement checked in
- 10 events where contraband was located



Meetings:

- Attended Department Head Meetings
- Had a Criminal Justice Coordination Meeting with San Luis Police Department and the City Prosecutor's Office
- Court management met with City Finance and City Manager regarding Minimum Accounting Standards triennial audit findings
- Court management met with City Administration and Economic Development regarding condition of current courthouse and talks of the future

Revenue:

- See spreadsheet on the next two pages containing the Municipal Court's end-of-the-month report

Updates:

- With help from City Administration, the Court has updated their website: [Municipal Court | San Luis, AZ - Official Website](#)

Trainings:

- Court Staff received internal trainings on the following topics: purging records, criminal case processing, and orders of protection
- Court Administrator attended the weekly Management Training hosted by City HR
- Court Staff attended queue training at Yuma County Superior Court with the Field Trainer

Period Covered: August 2024
 Prepared by: Alejandra Peru
 Title: Court Administrator
 Prepared date: 9/4/2024

GL ACC NUM	CODE	GL ACCOUNT NAME	Amount
HOLD ACCOUNTS			
2-79-11		UNAPPLIED PAYMENTS	\$ -
2-79-51		DDS HOLD ACCOUNT	\$ -
2-71-01	ZBND	BOND POSTED	\$ 750.00
2-92-01	ZHRFX	CITING AGENCY SUSPENSE - 28-2533 REGISTRATION VIOLATION	\$ -
2-92-03	ZOS	CITING AGENCY SUSPENSE - 12-116.04C OFFICER SAFETY EQUIPMENT	\$ -
2-72-01	ZOVR	REFUNDABLE OVERPAYMENTS	\$ -
2-41-01	ZREST	RESTITUTION	\$ 512.79
2-92-02	ZSLPX	CITING AGENCY SUSPENSE - 28-4139 LICENSE PLATE VIOLATION	\$ -
TOTAL HOLD ACCOUNTS			\$ 1,262.79
ACCOUNTS PAYABLE			
4-23-01	ZHRFC	28-2533 REGISTRATION VIOLATION	\$ -
2/21/1953	ZOS2	2011 ADDITIONAL ASSESSMENTMT (JUSTICE COURTS SHARE)	\$ 133.39
4/23/2003	ZOS3	OFFICER SAFETY EQUIPMENT (SAN LUIS POLICE DEPARTMENT)	\$ 529.31
2/15/1932	ZOS5	STATE CITING AGENCIES - 2011 ADDITIONAL ASSESSMENT (AZ DEPT PUB SFTY, PHOENIX)	\$ 4.00
4/23/2002	ZSLPC	28-4139 LICENSE PLATE VIOLATION (SLPD)	\$ 105.89
2-51-03	ZOSX(5)	2011 Additional Assessment - Citing Agency Share - (ADOT)	\$ -
2-51-03	ZOSX(3)	2011 Additional Assessment - Citing Agency Share - (SAN LUIS POLICE DEPARTMENT)	\$ -
2-51-03	ZOSX	2011 Additional Assessment - Citing Agency Share - (SOMERTON POLICE DEPARTMENT)	\$ 0.48
2-51-02	ZSLPX	28-4139 LICENSE PLATE VIOLATIONS - CITING AGENCY SHARE (ADOT)	\$ -
2-51-02	ZSLPX	28-4139 LICENSE PLATE VIOLATIONS - CITING AGENCY SHARE (SLPD)	\$ -
2/12/1962	ZSLPD	CIVIL PENALTY - SUSPD/DISPLAY LICENSE PLATE VIOLATIONS (CITING AGENCY)	\$ -
TOTAL ACCOUNTS PAYABLE			\$ 773.07
GENERAL FUND			
2-13-05	ZADRF	Title 22 FEES	\$ -
2-11-05	ZADRF	ARSON DETECTION REWARD FUND	\$ -
2-52-01	ZEORF	EORPF - TITLE 22 FEES	\$ -
2-15-46	ZDRPF	DRAG RACING PREVENTION ENFORCEMENT FUND	\$ 50.00
2-12-16	ZSASF	SMART AND SAFE FUND	\$ 100.00
4-91-04		FORFEITED OVERPAYMENTS	\$ -
4/21/1981	ZASZ	SCHOOL ZONE ADDITIONAL ASSESSMENT	\$ -
4-39-41		PROSECUTION FEE	\$ -
4-39-72	ZATT	INDIGENT DEFENSE ADMINISTRATIVE ASSESSMENT	\$ 4,334.28
2-31-01	ZATT	INDIGENT DEFENSE ATTORNEY FEES (IN COUNTY)	\$ -
2/15/1933	ZCAA1	ADDRESS CONFIDENTIALITY PROGRAM ASSESSMENT	\$ -
4/29/2022	ZCAA2	ADD CONFIDENTIALITY PROGRAM ASSESSMENT - LOCAL PORTION	\$ -
4-31-01	ZDDS	COURT DEFENSIVE DRIVING SCHOOL FEE	\$ 12,600.00
4-31-02	ZDEFP	DEFERRED PROSECUTION FEE	\$ 300.00
4/21/2010	ZFINE	CIVIL TRAFFIC FINES	\$ 9,224.66
4/22/1930	ZFINE	CRIMINAL FINES - NON TRAFFIC	\$ 797.70
4/22/2010	ZFINE	CRIMINAL TRAFFIC FINES (DUI)	\$ 814.36
4/22/2020	ZFINE	CRIMINAL TRAFFIC FINES (NON-DUI)	\$ 582.79
4/21/1990	ZFINE	OTHER CIVIL	\$ -
4/21/1995	ZFINE	GENERIC BASE FINE	\$ 261.61
4-49-07	ZFINE	LOCAL CIVIL TRAFFIC - CV	\$ 184.38
4/21/1971	ZHRF2	CRT REIMBURSEMENT FEES (HURF-RELATED CV WT VIOLATIONS)	\$ 0.52
4-59-04	ZFINE	OFFENSES - CR	\$ 159.79
4-39-09	ZLCL	OTHER CLERK FEES	\$ 15.22
4/11/2001	ZMISC	TITLE 22 FILLING AND ANSWER FEES	\$ 73.97
4-45-01	ZPARK	PARKING FINES	\$ 48.72
4-49-05	ZTCOR	OFFENSES - CV	\$ 30.00

4-91-02	ZOVF	NON-REFUNDABLE OVERPAYMENTS	\$ 5.30
4-91-03	ZFOR	BOND FORFEITURES	\$-
TOTAL GENERAL FUND			\$ 29,583.30
SPECIAL REVENUE COURT FUND			
4/30/2004	ZCTEF	COURT ENHANCEMENT FEE	\$ 3,954.59
4-32-01	ZDEF	DEFAULT FEE	\$ 1,348.44
4/13/2003	ZJCL	LOCAL JUDICIAL ENHACMENT FUND. (\$7 LOCAL PORTION OF THE TIME PAYMENT FEE)	\$ 574.00
4-13-02	ZJCLF	TITLE 22 OTHER FEES (LOCAL JCEF)	\$ 10.22
4-32-03	ZWAR	WARRANT FEE	\$ 294.26
TOTAL SPECIAL REVENUE COURT FUND			\$ 6,181.51
STATE OF ARIZONA TREASURER			
2/14/2008	ZADPS	ADPS FORENSIC FUND	\$ 853.83
2/14/2003	ZCEF	CEF- PENALTY ASSESSMENT NOT FROM DPS PHOTO ENFORCMENT	\$ 1,464.23
2/14/2009	ZCEF2	1% CLEAN ELECTIONS FUND	\$ 136.83
2/14/2001	ZCJEF	CJEF PENALTY ASSESSMENT	\$ 6,136.84
2/11/2011	ZCPRF	CHILD PASSENGER RESTRAINT FUND	\$ 0.93
2/11/2025	ZDECJ	DRUG & GANG ENFORCEMENT ACCOUNT	\$ 30.57
2/14/2005	ZDNAS	DNA PENALTY ASSESSMENT	\$ 17.16
2/15/2011	ZDUIA	DUI ABATEMENT FUND ASSESSMENT	\$ 40.00
2/15/1934	ZDVSF	DOMESTIC VIOLENCE ASSESSMENT	\$ -
2/13/2023	ZFAR1	FARE-Special Collections	\$ 132.97
2/13/2022	ZFAR2	FARE-Delinquency Fee	\$ 56.01
2/13/2025	ZFAR3	FARE-Enhanced Special Collections	\$ 118.19
2/13/2024	ZFAR4	FARE-Enhance Delinquency Fee	\$ 132.32
2/14/2004	ZFTGS	FTG PENALTY ASSESSMENT	\$ 1,019.60
2/11/1935	ZHRF1	HIGHWAY USER REVENUE FUND (WEIGHT VIOLATIONS)	\$ 109.79
2/11/1936	ZHRF3	HIGHWAY USER REVENUE FUND (REGISTRATION VIOLATIONS)	\$ -
2/13/1952	ZJCS	JCEF TIME PAYMENT FEE - STATE	\$ 902.00
2/13/1953	ZJCS	TPF-PUBLIC DEFENDER TRAINING FUND	\$ 164.00
2/13/1951	ZJCSF	JCEF TITLE 22 FEES - STATE	\$ 23.59
2/14/2002	ZMSEF	MSEF PENALTY ASSESSMENT	\$ 1,893.85
2/15/1931	ZOS1	2011 ADDITIONAL ASSESSMENT - STATE	\$ 1,068.10
2/15/2013	ZPCOF	PRISON CONSTRUCTION AND OPERATIONS FUND ASSESSMENT	\$ 3,292.10
2/15/1942	ZPOTE	PEACE OFFICER TRAINING EQUIP FUND	\$ 514.75
2/14/2006	ZPRSU/PR S6	JCEF PROBATION ASSESSMENT - ST	\$ 2,490.35
2/15/2014	ZPSEF	PUBLIC SAFETY EQUIPMENT FUND ASSESSMENT	\$ 2,115.50
2/15/1943	ZVCAF	\$9 VICTIMS RIGHT PENALTY (37.6%)	\$ 458.01
2/15/1937	ZVREA	VICTIM RIGHTS ENFORCEMENT FUND	\$ 271.15
2/15/1944	ZVRF	\$9 VICTIMS RIGHT PENALTY (62.4%)	\$ 760.42
TOTAL STATE OF ARIZONA TREASURER REVENUE			\$ 24,203.09
TOTAL			\$ 62,003.76

DISBURSEMENTS:		
STATE	\$	24,203.09
CITY	\$	29,583.30
COUNTY (2-21-53)	\$	133.39
JCEF (4-13-03 + 4-13-02)	\$	584.22
CEF (4-30-04)	\$	3,954.59
WARRANT FEES (4-32-03)	\$	294.26
CITING AGENCIES:		
SLPD	\$	529.31
DPS	\$	4.00
ADOT	\$	-